



User Guide

Section 4.2

Invoice Review

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Cotton Online Processing System

Section 4.2 Invoice Review

A. Introduction

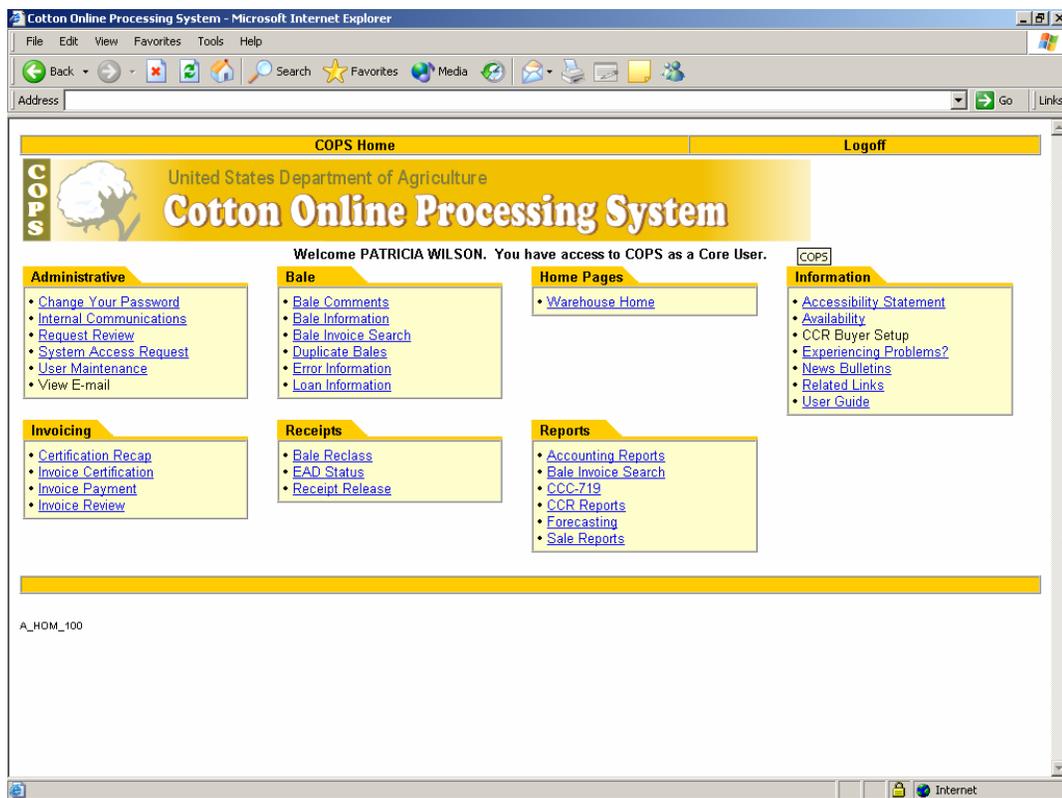
The "Invoice Review" link on the COPS Home Page provides the ability to access invoices. Access to this link is secured and limited to only a specific group of authorized Core Users.

B. Screens

1. Home Page (A_HOM_100)

The **COPS Home Page** allows the User to select options based on their User ID. The allowed options will be underlined, showing that the link is available.

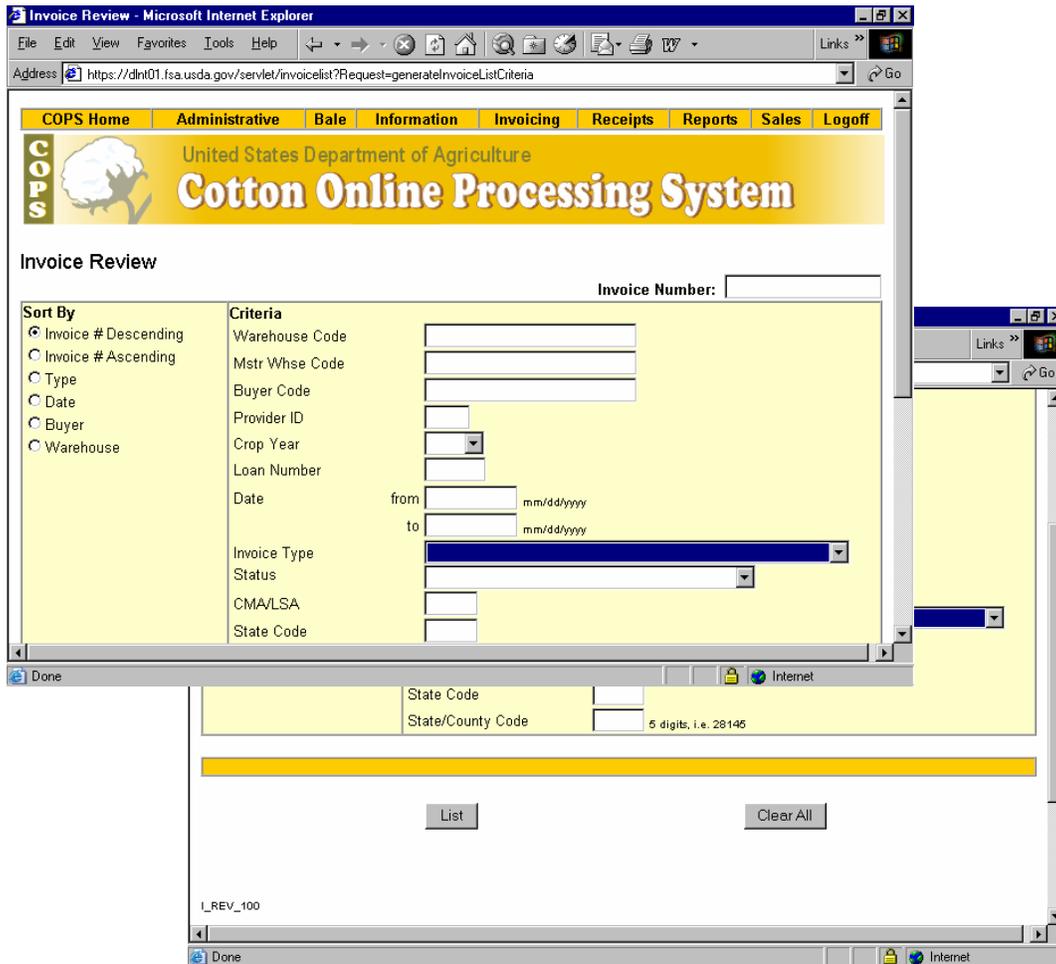
Along with the **Home Page**, there will appear on all screens (except on pop-up screens) along the top, a **Menu / Navigation bar** to assist in proceeding through the various menu options.



Cotton Online Processing System

2. Invoice Review (I_REV_100)

The **Invoice Review** screen is to aid in either the selection of a specific invoice by invoice number, or to list of a group of invoices that meet the selection criteria. The list of a group of invoices may be displayed in various sort orders.



Cotton Online Processing System

3. Invoice List (I_REV_120)

The **Invoice List** screen displays a listing of the invoices meeting the selection criteria. To view the Invoice, click the line number. To download the invoice, click the invoice number.

Invoice List

Invoice List Criteria:

Sorted by: Invoice_Number_Descending
 Total Invoices in List: 21802, Total Invoice Amount: 691,208,848.06

Click **Line No.** to Display the Invoice and where applicable click **Invoice Number** to Download the Invoice

| Line No. | Invoice Number | Creation Date | Type | Status | WHSE/Buyer Provider | Sv/Cnty | Loan | Counts | Invoice Total Amt |
|----------|----------------|---------------|------|------------------------|---------------------|---------|------|--------|-------------------|
| 1 | 2006000000011 | 10/14/2005 | AI | Awaiting Payment | 562265 | / | n/a | 15000 | 1200.00 |
| 2 | 2006000000010 | 10/13/2005 | CR | Awaiting Payment | Buyer 8103 | / | n/a | 2 | 517.29 |
| 3 | 2006000000009 | 10/13/2005 | CR | Payment Received | Buyer 8103 | / | n/a | 2 | 463.11 |
| 4 | 2006000000008 | 10/13/2005 | CR | Awaiting Payment | Buyer 8103 | / | n/a | 2 | 422.98 |
| 5 | 2006000000007 | 10/13/2005 | CR | Canceled | Buyer 8103 | / | n/a | 2 | 436.15 |
| 6 | 2006000000006 | 10/13/2005 | CR | Canceled | Buyer 8103 | / | n/a | 2 | 450.86 |
| 7 | 2006000000005 | 10/13/2005 | CR | Awaiting Payment | Buyer 8103 | / | n/a | 2 | 450.86 |
| 87 | 2005000001533 | 05/03/2005 | FS | Certified by Warehouse | 886533 | / | n/a | 70 | 152.60 |
| 88 | 2005000001532 | 05/03/2005 | FS | Paid | 886517 | / | n/a | 250 | 545.00 |
| 89 | 2005000001531 | 05/03/2005 | BI | Paid | Buyer 8000 | / | n/a | 674 | 140422.07 |
| 90 | 2005000001530 | 05/03/2005 | BI | Paid | Buyer 8000 | / | n/a | 68 | 13583.90 |
| 91 | 2005000001529 | 04/28/2005 | CR | Paid | Buyer 8103 | / | n/a | 280 | 55366.68 |
| 92 | 2005000001528 | 04/28/2005 | CR | Paid | Buyer 8000 | / | n/a | 841 | 147970.92 |
| 93 | 2005000001527 | 04/28/2005 | CR | Paid | Buyer 8289 | / | n/a | 4600 | 918183.86 |
| 94 | 2005000001526 | 04/27/2005 | CR | Paid | Buyer 8000 | / | n/a | 10550 | 2078895.65 |
| 95 | 2005000001525 | 04/27/2005 | CR | Canceled | Buyer 8000 | / | n/a | 42 | 7479.33 |
| 96 | 2005000001524 | 04/27/2005 | CR | Canceled | Buyer 8000 | / | n/a | 814 | 136959.38 |
| 97 | 2005000001523 | 04/27/2005 | CR | Paid | Buyer 8000 | / | n/a | 270 | 55217.47 |
| 98 | 2005000001522 | 04/26/2005 | CR | Paid | Buyer 8000 | / | n/a | 2 | 433.73 |
| 99 | 2005000001521 | 04/26/2005 | CR | Paid | Buyer 8000 | / | n/a | 729 | 156136.63 |
| 100 | 2005000001520 | 04/26/2005 | CR | Paid | Buyer 8000 | / | n/a | 125 | 25409.89 |

Next

L_REV_120

Cotton Online Processing System

4. Producer Collection Invoice (I_REV_130)

The **Producer Collection Invoice** screen displays detailed information for the invoice, including a list of bales.

PRODUCER COLLECTION INVOICE DETAIL - Microsoft Internet Explorer

Address: <https://devnt01.fsa.usda.gov:403/servlet/invoicelist?Request=generateStorageInvoice&fiscalyr=2000&invcnbr=000001375>

COPS Home Administrative Bale Information Invoicing Receipts Reports Sales Logoff

Cotton Online Processing System

Producer Collection Invoice Detail Invoice Page: 1 of 1

Date: 02/07/2000 **Invoice Number:** 200000001375
Total Bales on Loan: 88 **Adjusted Invoice Detail Number:** 0
Total Bales Forfeited on Loan: 88 **Invoice Total:** 689.04
Total Bales on Invoice: 88 **Total Receiving Charges:** 132.00
Total Bales Repaid: 0 **Total Storage Charges:** 557.04
Total Outstanding Bales: 0 **Total Interest:** 0.00

Invoice Status: WAITING PAYMENT
Warehouse: 944344 (VALLEY GIN COMPANY - TORNILLO, TX)

| Whse Rcpt | Gin Code/Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Recv Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|-------------|
| 0303745 | 86682/0303745 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303746 | 86682/0303746 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303747 | 86682/0303747 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303748 | 86682/0303748 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303749 | 86682/0303749 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303821 | 86682/0303821 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303822 | 86682/0303822 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303823 | 86682/0303823 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303824 | 86682/0303824 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303825 | 86682/0303825 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303826 | 86682/0303826 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303827 | 86682/0303827 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303828 | 86682/0303828 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303829 | 86682/0303829 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303830 | 86682/0303830 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303831 | 86682/0303831 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303832 | 86682/0303832 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |

Invoice Page: 1 of 1

[Back to List](#) [Generate Report](#)

I_REV_130

Cotton Online Processing System

5. Producer Collection Invoice (I_REV_130) with generate report pop-up

When the "generate report" button is clicked, a pop-up window will display the message explaining that a report of the Invoice Detail information will be generated using Acrobat Reader.

PRODUCER COLLECTION INVOICE DETAIL - Microsoft Internet Explorer

Address: <https://devint01.fsa.usda.gov:403/servlet/invoicelist?Request=generateStorageInvoice&fiscalyr=2000&invcnbr=000001375>

COPS Home Administrative Bale Information Invoicing Receipts Reports Sales Logoff

COPS United States Department of Agriculture Cotton Online Processing System

Producer Collection Invoice Detail Invoice Page: 1 of 1

Date: 02/07/2000 Invoice Number: 2000000001375
 Total Bales on Loan: 88 Adjusted Invoice Detail Number: 0
 Total Bales Forfeited on Loan: 88 Invoice Total: 689.04
 Total Bales on Invoice: 88 Total Receiving Charges: 132.00
 Total Bales Repaid: 0 Total Storage Charges: 557.04
 Total Outstanding Bales: 0 Total Interest: 0.00

Invoice Status: WAITING PAYMENT
 Warehouse: 944344 (VALLEY GIN COMPANY - TORNILLO, TX)

| Whse Rcpt | Gin Code/Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Recv Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|-------------|
| 0303745 | 86682/0303745 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303746 | 86682/0303746 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303747 | 86682/0303747 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303748 | 86682/0303748 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303749 | 86682/0303749 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |

Microsoft Internet Explorer

This report will allow you to print the entire invoice using Acrobat Reader. If you do not have Acrobat Reader, you can download it on the Experiencing Problems screen. Are you sure you want to continue?

OK Cancel

Invoice Page: 1 of 1

Back to List Generate Report

I_REV_130

Cotton Online Processing System

6. Producer Collection Invoice - Generate report (Example)

An example of the report pages generated by clicking the "Generate Report" button. The Acrobat reader created report pages of the Producer Collection Invoice Details.

United States Department of Agriculture
Cotton Online Processing System

Producer Collection Invoice Detail

Date: 02/07/2000 Invoice Number: 200000001375
 Total Bales on Loan: 88 Adjusted Invoice Detail Number: 0
 Total Bales Forfeited on Loan: 88 Invoice Total: 689.04
 Total Bales on Invoice: 88 Total Receiving Charges: 132.00
 Total Bales Repaid: 0 Total Storage Charges: 557.04
 Total Outstanding Bales: 0 Total Interest: 0.00
 Invoice Status: Awaiting Payment
 Warehouse: 944344 (VALLEY GIN COMPANY - TORNILLO, TX)

| Whea Rcpt | Gin Code/ Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Rcvy Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|-------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|-------------|
| 0303745 | 86682/0303745 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303746 | 86682/0303746 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303747 | 86682/0303747 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303748 | 86682/0303748 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303749 | 86682/0303749 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303750 | 86682/0303750 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303751 | 86682/0303751 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303752 | 86682/0303752 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303763 | 86682/0303763 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303764 | 86682/0303764 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303765 | 86682/0303765 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303766 | 86682/0303766 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303767 | 86682/0303767 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303768 | 86682/0303768 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303769 | 86682/0303769 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303770 | 86682/0303770 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303771 | 86682/0303771 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303772 | 86682/0303772 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303773 | 86682/0303773 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303774 | 86682/0303774 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |
| 0303775 | 86682/0303775 | 12/23/1998 | 04/05/1999 | 3.4570 | 1.8300 | 6.33 | 1.50 | 7.83 | 48/141 | 48/141 | 1998E00041 |

Page: 1

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Cotton Online Processing System

7. Producer Collection Invoice (I_REV_130) - 'No Action required' message

When an invoice is in Cancelled, Closed or Write-off status, the Producer Collection Invoice screen will display the message 'No action is required on this invoice.'

PRODUCER COLLECTION INVOICE DETAIL - Microsoft Internet Explorer

Address: <https://devint01.fsa.usda.gov:403/servlet/invoicelist?Request=generateStorageInvoice&fiscalyr=2003&invcnbr=000007226>

Navigation: COPS Home | Administrative | **Bale** | Information | Invoicing | Receipts | Reports | Sales | Logoff

Cotton Online Processing System
United States Department of Agriculture

Producer Collection Invoice Detail Invoice Page: 1 of 1

| | | | |
|--------------------------------|------------|---------------------------------|---------------|
| Date: | 01/17/2003 | Invoice Number: | 2003000007226 |
| Total Bales on Loan: | 30 | Adjusted Invoice Detail Number: | 0 |
| Total Bales Forfeited on Loan: | 6 | Invoice Total: | 17.88 |
| Total Bales on Invoice: | 6 | Total Receiving Charges: | 0.00 |
| Total Bales Repaid: | 24 | Total Storage Charges: | 17.88 |
| Total Outstanding Bales: | 0 | Total Interest: | 0.00 |

Invoice Status: CANCELLED
Warehouse: 176450 (CALICO COMP & WAREHOUSE COMPANY - MCFARLAND, CA)

NO ACTION IS REQUIRED FOR THIS INVOICE

| Whse Rcpt | Gin Code/Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Recv Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|----------------------------|
| 6680077 | 96701/6680077 | 01/21/2002 | 02/27/2002 | 1.3191 | 2.2600 | 2.98 | 0.00 | 2.98 | 06/019 | 06/019 | 2001E01138 |
| 6680079 | 96701/6680079 | 01/21/2002 | 02/27/2002 | 1.3191 | 2.2600 | 2.98 | 0.00 | 2.98 | 06/019 | 06/019 | 2001E01138 |
| 6680080 | 96701/6680080 | 01/21/2002 | 02/27/2002 | 1.3191 | 2.2600 | 2.98 | 0.00 | 2.98 | 06/019 | 06/019 | 2001E01138 |

Invoice Page: 1 of 1

I_REV_130

Cotton Online Processing System

9. Buyer Invoice Detail (I_REV_140)

The Buyer Invoice Detail displays the information about the invoice, listing the bales associated with the invoice.

COPS BUYER INVOICE DETAIL - Microsoft Internet Explorer

Address: https://devnt01.fsa.usda.gov:403/servlet/buyerinvoice?Request=buildBuyerInvDetail&Details++++Details++++Fisc_Yr=2003&Inv_Nbr

COPS Home Administrative Bale Information Invoicing Receipts Reports Sales Logoff

COPS United States Department of Agriculture
Cotton Online Processing System

Buyer Invoice Detail Invoice Page: 1 of 2

Buyer Code: 8757 **Buyer Name:** TOYO COTTON CO.
Contact: **Invoice Number:** 2003000003199 **Date Paid:**
Phone: **Sale Number:** 2003U0001 **Sale Date:** 10/16/2002
Total # of Bales: 112 **Total Weight:** 55842
Interest Rate: 7.00 **Total Due:** \$18,254.74

| Line No. | Whse Code | Whse Receipt | Gin Code | Gin Tag | Lot# | Net Wt | TR Wt | Award Price/Lb | Sale Price |
|----------|-----------|--------------|----------|---------|------|--------|-------|----------------|------------|
| 1 | 828031 | 3161761 | 70378 | 3161761 | 41 | 484.0 | 5 | 0.3269 | 158.22 |
| 2 | 828031 | 3161762 | 70378 | 3161762 | 41 | 527.0 | 5 | 0.3269 | 172.28 |
| 3 | 828031 | 3161763 | 70378 | 3161763 | 41 | 509.0 | 5 | 0.3269 | 166.39 |
| 4 | 828031 | 3161764 | 70378 | 3161764 | 41 | 521.0 | 5 | 0.3269 | 170.31 |
| 5 | 828031 | 3161765 | 70378 | 3161765 | 41 | 505.0 | 5 | 0.3269 | 165.08 |
| 6 | 828031 | 3161766 | 70378 | 3161766 | 41 | 527.0 | 5 | 0.3269 | 172.28 |
| 7 | 828031 | 3161767 | 70378 | 3161767 | 41 | 495.0 | 5 | 0.3269 | 161.82 |

| | | | | | | | | | |
|-----|--------|---------|-------|---------|----|-------|---|--------|--------|
| 91 | 886560 | 3730232 | 70113 | 3730232 | 44 | 486.0 | 2 | 0.3269 | 158.87 |
| 92 | 886560 | 3730233 | 70113 | 3730233 | 44 | 504.0 | 2 | 0.3269 | 164.76 |
| 93 | 886560 | 3730234 | 70113 | 3730234 | 44 | 500.0 | 2 | 0.3269 | 163.45 |
| 94 | 886560 | 3730236 | 70113 | 3730236 | 44 | 486.0 | 2 | 0.3269 | 158.87 |
| 95 | 886560 | 3730237 | 70113 | 3730237 | 44 | 515.0 | 2 | 0.3269 | 168.35 |
| 96 | 886560 | 3730238 | 70113 | 3730238 | 44 | 494.0 | 2 | 0.3269 | 161.49 |
| 97 | 886560 | 3730239 | 70113 | 3730239 | 44 | 484.0 | 2 | 0.3269 | 158.22 |
| 98 | 886560 | 3730240 | 70113 | 3730240 | 44 | 499.0 | 2 | 0.3269 | 163.12 |
| 99 | 886560 | 3730242 | 70113 | 3730242 | 44 | 515.0 | 2 | 0.3269 | 168.35 |
| 100 | 886560 | 3730243 | 70113 | 3730243 | 44 | 478.0 | 2 | 0.3269 | 156.26 |

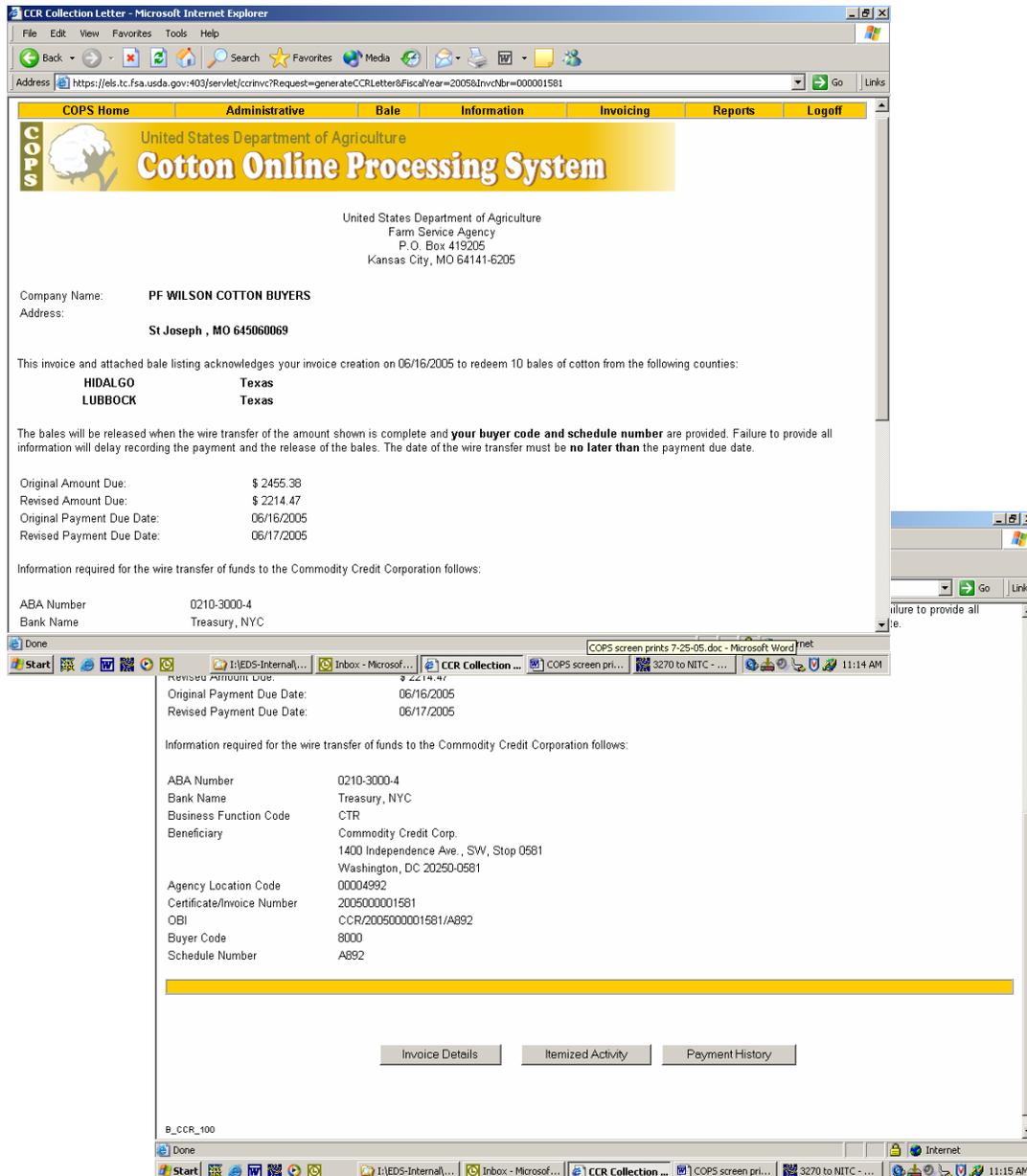
Invoice Page: 1 of 2

Back to Letter Back to List Last Page

L_REV_140

10. CCR Buyer Invoice Collection Letter (B_CCR_100)

The **CCR Invoice Collection Letter** displays the information about the Centralized Cotton Redemption (CCR) invoice for the buyer. The letter contains the buyer's name and address. It also contains an acknowledgement with the date of invoice creation, the number of bales along with their County(s) and State(s), the amount due for the invoice, data required for the wire transfer of funds to pay the invoice, the buyer's code, a schedule number and the invoice number. This screen is displayed for only Buyer and Core Users.



Cotton Online Processing System

11. CCR Buyer Invoice Detail (B_CCR_110)

The **Cotton Redemption Buyer Invoice Detail** displays the detail information about the Centralized Cotton Redemption (CCR) Invoice, listing the bales associated with the invoice.

The Invoice contains both summary and detailed information about the CCR Invoice.

In the summary, information regarding the invoice's status, calculated AWP rate, number of bales on the invoice, the original amount due, any adjustment amounts and the final amount due are displayed.

In the detail, all bales in the invoice are listed with a line number, loan number, warehouse code, warehouse receipt number, gin code, gin tag, the original amount, adjusted amount, total amount, buyer's holder Id and redemption transaction type of 'cash' or 'certificate'.

Adjustments would be generated if the amount paid on the invoice is less than the amount due or the invoice is paid after the payoff date and requires recalculation for the new payoff date (date actually paid/wire transfer received).

Cotton Online Processing System

Cotton Redemption Buyer Invoice Detail Page: 1 of 1

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Invc Amt | Adj Invc Amt | Total Amt Due | Payoff Date | AWP Rate |
|---|----------|-------------------------|----------------|-------------|----------|--------------|---------------|-------------|-------------------|
| Paid, Refund Due and/or Receipts Released | 8000 | PF WILSON COTTON BUYERS | 2006000000157 | 15 | 1,198.85 | -86.61 | 1,112.24 | 05/30/2006 | 0.4102 |
| Recalculated Payoff date and AWP Rate: | | | | | | | | | 06/02/2006 0.4288 |

| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Detail Amt | Adj Detail Amt | Total Detail Amt | Holder Id | Transaction Type | Repay Type |
|----------|----------|---------|---------|-----------|--------|---------|------------|----------------|------------------|-----------|------------------|------------|
| 1 | 00002 | 48/215 | 349527 | 501025 | 5000 | 501025 | 146.73 | 0.74 | 155.47 | M374037 | Certificate | |
| 2 | 00002 | 48/215 | 349527 | 501106 | 5000 | 501106 | 150.44 | 8.92 | 159.41 | M374037 | Certificate | |
| 3 | 00002 | 48/503 | 349527 | 501121 | 5000 | 501121 | 144.26 | 8.61 | 152.85 | M374037 | Certificate | |
| 4 | 00002 | 48/503 | 349527 | 501122 | 5000 | 501122 | 147.65 | 8.81 | 156.46 | M374037 | Certificate | |
| 5 | 00003 | 48/215 | 349527 | 501051 | 5000 | 501051 | 155.69 | 9.29 | 164.98 | M374037 | Certificate | |
| 6 | 00003 | 48/215 | 349527 | 501052 | 5000 | 501052 | 155.69 | 9.29 | 164.98 | M374037 | Certificate | |
| 7 | 00003 | 48/303 | 349527 | 501145 | 5000 | 501145 | 149.20 | 0.02 | 158.09 | M374037 | Certificate | |
| 8 | 00003 | 48/303 | 349527 | 501146 | 5000 | 501146 | 149.20 | -149.20 | 0.00 | M374037 | Certificate | Adj (Y) |
| 9 | 00007 | 48/215 | 176450 | 1301002 | 13000 | 1301002 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 10 | 00007 | 48/215 | 176450 | 1301003 | 13000 | 1301003 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 11 | 00007 | 48/215 | 176450 | 1301004 | 13000 | 1301004 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 12 | 00007 | 48/303 | 176450 | 1301031 | 13000 | 1301031 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 13 | 00007 | 48/303 | 176450 | 1301032 | 13000 | 1301032 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 14 | 00008 | 48/303 | 176450 | 1301041 | 13000 | 1301041 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 15 | 00008 | 48/303 | 176450 | 1301042 | 13000 | 1301042 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |

Recalculated Payoff date and AWP Rate: 06/02/2006 0.4288

Buttons: To Collection Letter, Back to Invoice List, Generate Report

B_CCR_110

Cotton Online Processing System

12. CCR Buyer Invoice Detail (B_CCR_110) – all negative repayment bales

The Cotton Redemption Buyer Invoice Detail displays the detail information about the Centralized Cotton Redemption (CCR) Invoice. The Buyer’s invoice may contain bales that are all a positive repayment value, only bales with negative repayment value (because of storage credit on bale value), or a mixture of both.

If the invoice contains only bales with negative repayment value, there would be no monies wired. The buyer must select the ‘Accept’ button for the release of the receipts.

Buyer Invoice Detail - Microsoft Internet Explorer

Address: https://els.tc.fsa.usda.gov:403/servlet/ccrinvc?Request=buildCCRBuyerInvDetail&FiscalYear=2006&InvNbr=000000016&AdId=12394&Poc_Id=0&From_Payment=%3C%21-

COPS Home Administrative Bale Home Pages Information Invoicing Reports Logout

United States Department of Agriculture Cotton Online Processing System

Cotton Redemption Buyer Invoice Detail Page: 1 of 1

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Inv Amt | Adj Inv Amt | Total Amt Due | Payoff Date | AWP Rate |
|------------------|----------|-------------------------|----------------|-------------|---------|-------------|---------------|-------------|----------|
| Awaiting Payment | 8000 | PF WILSON COTTON BUYERS | 2006000000016 | 5 | 0.00 | 0.00 | 0.00 | 03/14/2006 | 0.4342 |

| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Detail Amt | Adj Detail Amt | Total Detail Amt | Holder Id | Transaction Type |
|----------|----------|---------|---------|-----------|--------|---------|------------|----------------|------------------|-----------|------------------|
| 1 | 00001 | 48/303 | 125501 | 2800038 | 28000 | 2800038 | 0.00 | 0.00 | 0.00 | M374037 | Certificate |
| 2 | 00001 | 48/303 | 125501 | 2800039 | 28000 | 2800039 | 0.00 | 0.00 | 0.00 | M374037 | Certificate |
| 3 | 00002 | 48/303 | 125501 | 2800581 | 28000 | 2800581 | 0.00 | 0.00 | 0.00 | M374037 | Certificate |
| 4 | 00002 | 48/303 | 125501 | 2800582 | 28000 | 2800582 | 0.00 | 0.00 | 0.00 | M374037 | Certificate |
| 5 | 00007 | 48/215 | 125501 | 4800055 | 48000 | 4800055 | 0.00 | 0.00 | 0.00 | M374037 | Certificate |

Page: 1 of 1

Cotton Online Processing System

13. CCR Buyer Invoice Detail (I_REV_120) verify negative repayment bales

After the Accept button is selected a pop-up window appears to verify the action.

The screenshot shows the 'Cotton Online Processing System' interface in a Microsoft Internet Explorer browser. The page title is 'Cotton Redemption Buyer Invoice Detail'. A confirmation dialog box is overlaid on the page, asking 'Are you sure you want to accept this invoice?' with 'OK' and 'Cancel' buttons. The dialog box is titled 'Microsoft Internet Explorer'.

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Inv Amt | Adj Inv Amt | Total Amt Due | Payoff Date | AWP Rate |
|------------------|----------|-------------------------|----------------|-------------|---------|-------------|---------------|-------------|----------|
| Awaiting Payment | 8000 | PF WILSON COTTON BUYERS | 28000055 | 48000 | 0.00 | 0.00 | 0.00 | 03/14/2006 | 0.4342 |

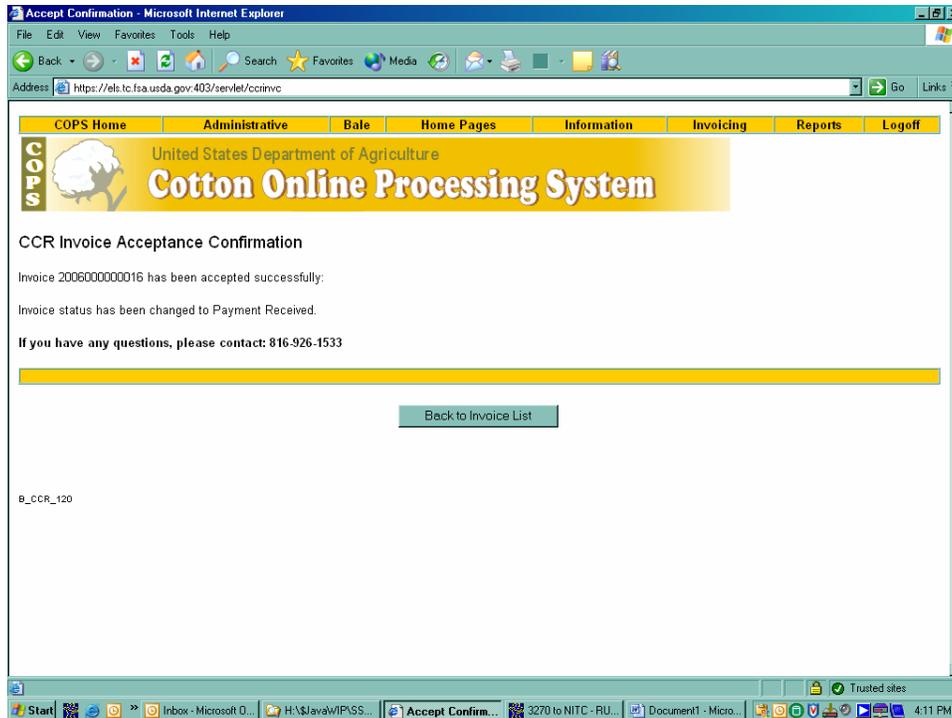
| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin | Total Detail Amt | Holder Id | Transaction Type |
|----------|----------|---------|---------|-----------|---------|------------------|-----------|------------------|
| 1 | 00001 | 48/303 | 125501 | 2800038 | 2800038 | 0.00 | M374037 | Certificate |
| 2 | 00001 | 48/303 | 125501 | 2800039 | 2800039 | 0.00 | M374037 | Certificate |
| 3 | 00002 | 48/303 | 125501 | 2800581 | 2800581 | 0.00 | M374037 | Certificate |
| 4 | 00002 | 48/303 | 125501 | 2800582 | 2800582 | 0.00 | M374037 | Certificate |
| 5 | 00007 | 48/215 | 125501 | 4800055 | 4800055 | 0.00 | M374037 | Certificate |

At the bottom of the page, there are several buttons: 'Accept', 'Cancel Invoice', 'To Collection Letter', 'Back to Invoice List', and 'Generate Report'.

Cotton Online Processing System

14. CCR Invoice Acceptance Confirmation (I_REV_120)

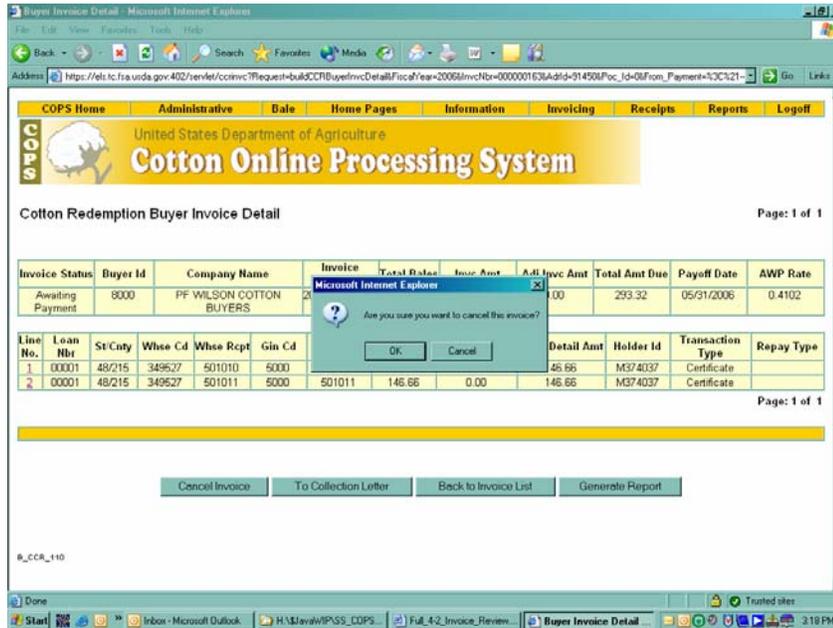
After OK is selected the CCR Buyer Acceptance Confirmation screen appears. The acceptance lets the system process the invoice as if a zero dollar payment was entered. The zero payment bales are released and an email is sent to the County Office(s) of bales on the invoice to manually process on the County Office system. The buyer will receive a check from the County Offices(s) for the storage credit and the CCC-500 report.



Cotton Online Processing System

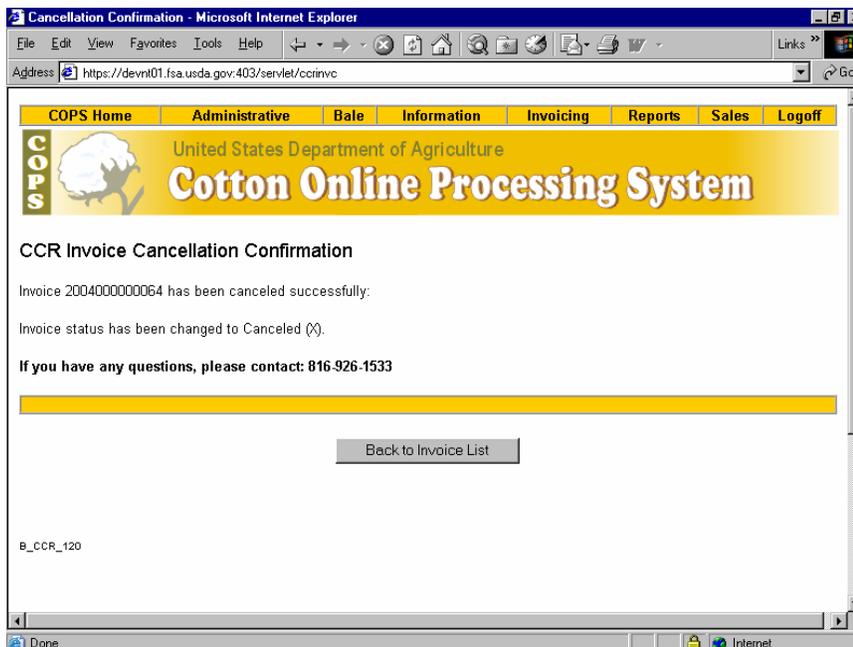
15. CCR Buyer Invoice Detail (B_CCR_110) Cancel Pop-up screen

The Buyer may cancel a CCR invoice prior to payment being received. With the cancel of the invoice, the bales are returned to original status.



16. CCR Invoice Cancellation Confirmation (B_CCR_120)

The CCR Invoice Cancellation Confirmation screen verifies that the invoice is cancelled.



Cotton Online Processing System

17. CCR Buyer Invoice Detail (B_CCR_110) Generate report Pop-up screen

A pop-up screen appears when the Generate Report button is clicked to verify that a PDF report of the invoice is wanted.

Buyer Invoice Detail - Microsoft Internet Explorer

Address: https://els.fc.fsa.usda.gov:402/revtel/ccrinv/Request=builCCRBuyerInvoiceDetail?req=200606invchbr=00000157&addId=91453&Proc_Id=0&From_Payment=23C321

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Inv Amt | Adj Inv Amt | Total Amt Due | Payoff Date | AWP Rate |
|---|----------|-------------------------|----------------|-------------|----------|-------------|---------------|-------------|-------------------|
| Paid, Refund Due and/or Receipts Released | 8000 | PF WILSON COTTON BUYERS | 2006000000157 | 15 | 1,198.85 | -86.61 | 1,112.24 | 05/30/2006 | 0.4102 |
| Recalculated Payoff date and AWP Rate: | | | | | | | | | 06/02/2006 0.4288 |

| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Detail Amt | Adj Detail Amt | Total Detail Amt | Holder Id | Transaction Type | Repay Type |
|----------|----------|---------|---------|-----------|--------|---------|------------|----------------|------------------|-----------|------------------|------------|
| 1 | 00002 | 48/215 | 349527 | 501025 | 5000 | 501025 | 146.73 | 8.74 | 155.47 | M374037 | Certificate | |
| 2 | 00002 | 48/215 | 349527 | 501026 | 5000 | 501026 | 150.44 | 8.97 | 159.41 | M374037 | Certificate | |
| 3 | 00002 | 48/303 | 3495 | | | | | | | | Certificate | |
| 4 | 00002 | 48/303 | 3495 | | | | | | | | Certificate | |
| 5 | 00003 | 48/215 | 3495 | | | | | | | | Certificate | |
| 6 | 00003 | 48/215 | 3495 | | | | | | | | Certificate | |
| 7 | 00003 | 48/303 | 3496 | | | | | | | | Certificate | |
| 8 | 00003 | 48/303 | 3495 | | | | | | | | Certificate | Adj (Y) |
| 9 | 00007 | 48/215 | 176450 | 1301002 | 13000 | 1301002 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 10 | 00007 | 48/215 | 176450 | 1301003 | 13000 | 1301003 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 11 | 00007 | 48/215 | 176450 | 1301004 | 13000 | 1301004 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 12 | 00007 | 48/303 | 176450 | 1301031 | 13000 | 1301031 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 13 | 00007 | 48/303 | 176450 | 1301032 | 13000 | 1301032 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 14 | 00008 | 48/303 | 176450 | 1301041 | 13000 | 1301041 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 15 | 00008 | 48/303 | 176450 | 1301042 | 13000 | 1301042 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |

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United States Department of Agriculture
Cotton Online Processing System

Cotton Redemption Buyer Invoice Detail

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Inv Amt | Adj Inv Amt | Total Amt Due | Payoff Date | AWP Rate |
|---|----------|-------------------------|----------------|-------------|----------|-------------|---------------|-------------|-------------------|
| Paid, Refund Due and/or Receipts Released | 8000 | PF WILSON COTTON BUYERS | 2006000000157 | 15 | 1,198.85 | -86.61 | 1,112.24 | 05/30/2006 | 0.4102 |
| Recalculated Payoff date and AWP Rate: | | | | | | | | | 05/30/2006 0.4288 |

| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Detail Amt | Adj Detail Amt | Total Detail Amt | Holder Id | Transaction Type | Repay Type |
|----------|----------|---------|---------|-----------|--------|---------|------------|----------------|------------------|-----------|------------------|------------|
| 1 | 00002 | 48/215 | 349527 | 501025 | 5000 | 501025 | 146.73 | 8.74 | 155.47 | M374037 | Certificate | |
| 2 | 00002 | 48/215 | 349527 | 501026 | 5000 | 501026 | 150.44 | 8.97 | 159.41 | M374037 | Certificate | |
| 3 | 00002 | 48/303 | 349527 | 501121 | 5000 | 501121 | 144.25 | 8.60 | 152.85 | M374037 | Certificate | |
| 4 | 00002 | 48/303 | 349527 | 501122 | 5000 | 501122 | 147.65 | 8.81 | 156.46 | M374037 | Certificate | |
| 5 | 00003 | 48/215 | 349527 | 501051 | 5000 | 501051 | 155.69 | 9.29 | 164.98 | M374037 | Certificate | |
| 6 | 00003 | 48/215 | 349527 | 501052 | 5000 | 501052 | 155.69 | 9.29 | 164.98 | M374037 | Certificate | |
| 7 | 00003 | 48/303 | 349527 | 501145 | 5000 | 501145 | 149.20 | 8.89 | 158.09 | M374037 | Certificate | |
| 8 | 00003 | 48/303 | 349527 | 501146 | 5000 | 501146 | 149.20 | -149.20 | 0.00 | M374037 | Certificate | Adj (Y) |
| 9 | 00007 | 48/215 | 176450 | 1301002 | 13000 | 1301002 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 10 | 00007 | 48/215 | 176450 | 1301003 | 13000 | 1301003 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 11 | 00007 | 48/215 | 176450 | 1301004 | 13000 | 1301004 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 12 | 00007 | 48/303 | 176450 | 1301031 | 13000 | 1301031 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 13 | 00007 | 48/303 | 176450 | 1301032 | 13000 | 1301032 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 14 | 00008 | 48/303 | 176450 | 1301041 | 13000 | 1301041 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 15 | 00008 | 48/303 | 176450 | 1301042 | 13000 | 1301042 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |

Cotton Online Processing System

CCR Itemized Activity (B_CCR_160)

The Cotton Redemption Itemized Activity displays the history of activity for the invoice. In the header the buyer number, company name and address, the invoice number and the schedule number. The line items provide the date of the activity with a description of the activity and related information on payoff date, bale count AWP rate and amounts due, paid and balance.

CCR Itemized Activity - Microsoft Internet Explorer

Address: https://els.tc.fsa.usda.gov:403/servelet/ccrinv?Request=buildCCRItemizedActivity&FiscalYear=2005&InvNbr=000001581&AdId=12394&Poc_Id=0&From_Payment=%3C

COPS Home Administrative Bale Information Invoicing Reports Logoff

United States Department of Agriculture
Cotton Online Processing System

Cotton Redemption Itemized Activity

United States Department of Agriculture
 Farm Service Agency
 P. O. Box 419205
 Kansas City, MO 64141-6205

Buyer Number: **8000**
 Company Name: **PF WILSON COTTON BUYERS**
 Address: **St Joseph, MO 645060069**

Certificate/Invoice Number: **2005000001581**
 Schedule Number: **A892**

| Date | Item Description | Payoff Date | Bale Count | AWP Rate | Amount Due | Amount Paid | Balance |
|------------|---|-------------|------------|----------|------------|-------------|----------|
| 06/16/2005 | Invoice Created | 06/16/2005 | 10 | 0.5250 | 2455.38 | | 2455.38 |
| 06/17/2005 | Remittance Received | | | | | 2455.38 | 0.00 |
| 06/17/2005 | Payment after Payoff Date - Recalculate - Adjustment on Invoice | 06/17/2005 | | 0.5250 | 0.30 | | 0.30 |
| | Insufficient Funds - | | | | | | 455.38 |
| | | | | | | | 0.00 |
| | | | | | | | 0.30 |
| 06/17/2005 | Adjustment on Invoice | 06/17/2005 | | | | | 0.30 |
| 06/17/2005 | Insufficient Funds - Adjustment on Invoice | 06/17/2005 | | (1) | | (241.21) | (240.91) |
| 06/17/2005 | Refund due to Buyer | | | | | | (240.91) |
| 06/17/2005 | Redemption Total | 06/17/2005 | 9 | 0.5250 | 2214.47 | 2214.47 | 0.00 |

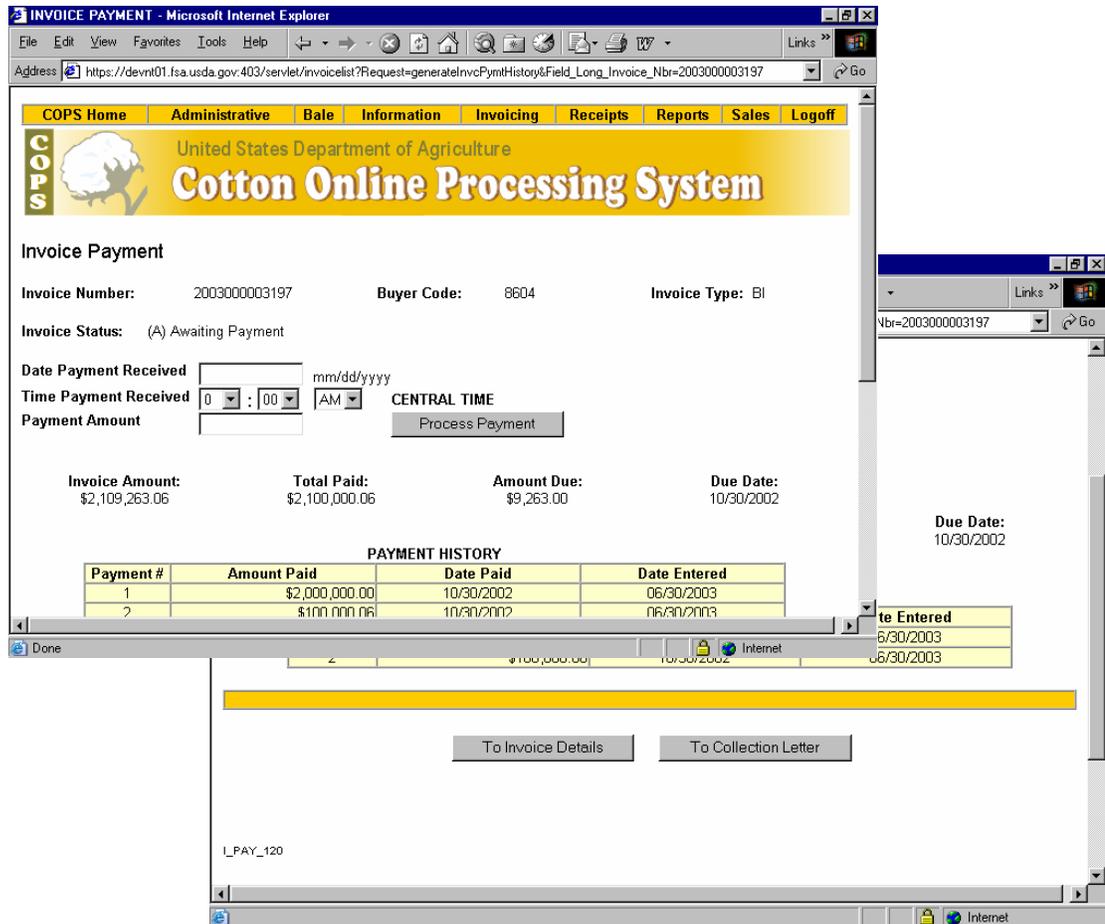
Invoice Details Back to Collection Letter

B_CCR_160

19. Invoice Payment (I_PAY_120) (Buyer Invoices - before payment)

For the Buyer Invoice the **Invoice Payment** screen provides the status and history of payment(s) on the invoice. The ability to enter payment information for the invoice is limited to only authorized Core Users.

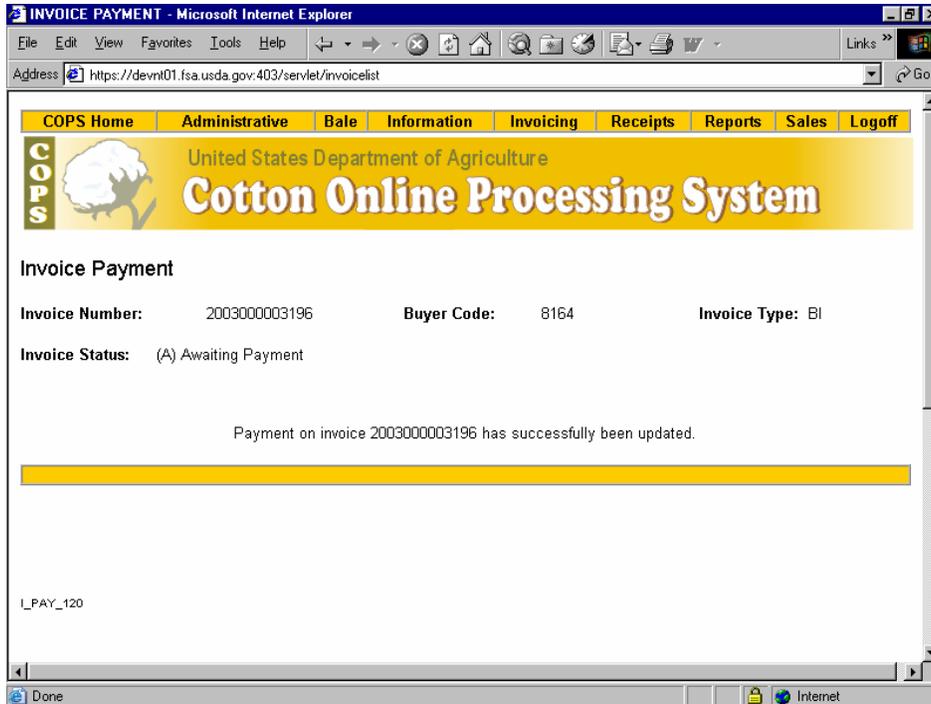
For a CCR Buyer invoice, when the wire transfer of payment is received and entered in COPS, the payment will be processed and the receipts will automatically be released by the warehouse to the buyer.



Cotton Online Processing System

20. Invoice Payment (I_PAY_120) (Confirmation of payment)

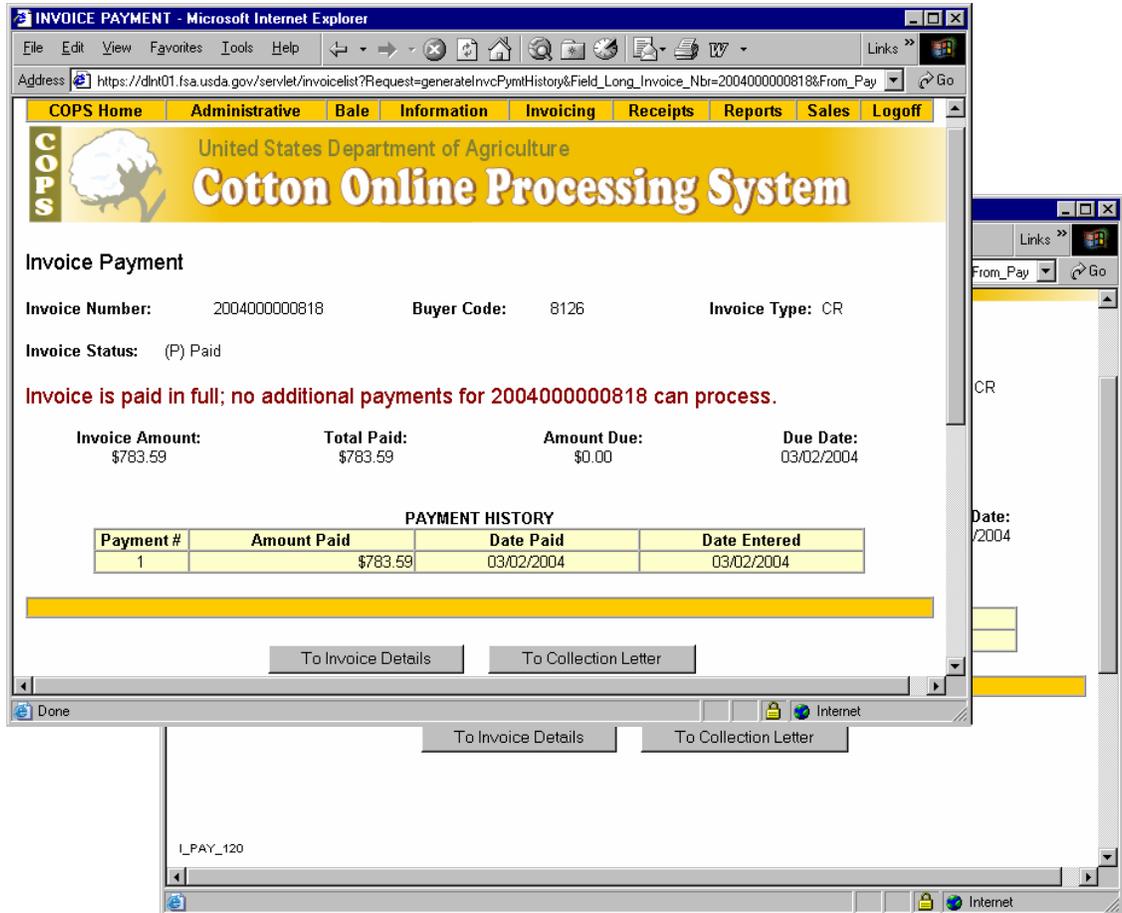
After an authorized Core User has enter the payment data and clicks "Process Payment", the **Invoice Payment** screen will provide confirmation information.



21. Invoice Payment (I_PAY_120) (Buyer Invoices - after payment)

For the Buyer Invoice the **Invoice Payment** screen provides the status and history of payment(s) on the invoice.

For CCR Buyer Invoices, only a single payment from a wire transfer is made. This payment will trigger the CCR processing to automatically notify the warehouse to release the receipts.



Cotton Online Processing System

22. CCR Buyer Download (I_REV_120) (Buyer Invoices - after payment)

After payment, the CCR buyer make request a download file of the invoice details by clicking the invoice number on the Invoice List screen. A pop up window will ask if they want to open, save or cancel the download.

The screenshot shows the 'Invoice List' screen in a Microsoft Internet Explorer browser. The page header includes 'COPS Home', 'Administrative', 'Bale', 'Information', 'Invoicing', 'Reports', and 'Logout'. The main title is 'United States Department of Agriculture Cotton Online Processing System'. Below the title, there are 'Invoice List Criteria' and a table of invoice details. A 'File Download' dialog box is overlaid on the table, asking if the user wants to open, save, or cancel the file.

Invoice List Criteria:
 Buyer Code = 000006000, Invoice Type = Cotton Re
 Sorted by: Invoice_Number_Descending
 Total Invoices in List: 82, Total Invoice Amount: 31,1

Click **Line No.** to Display the Invoice and where ap

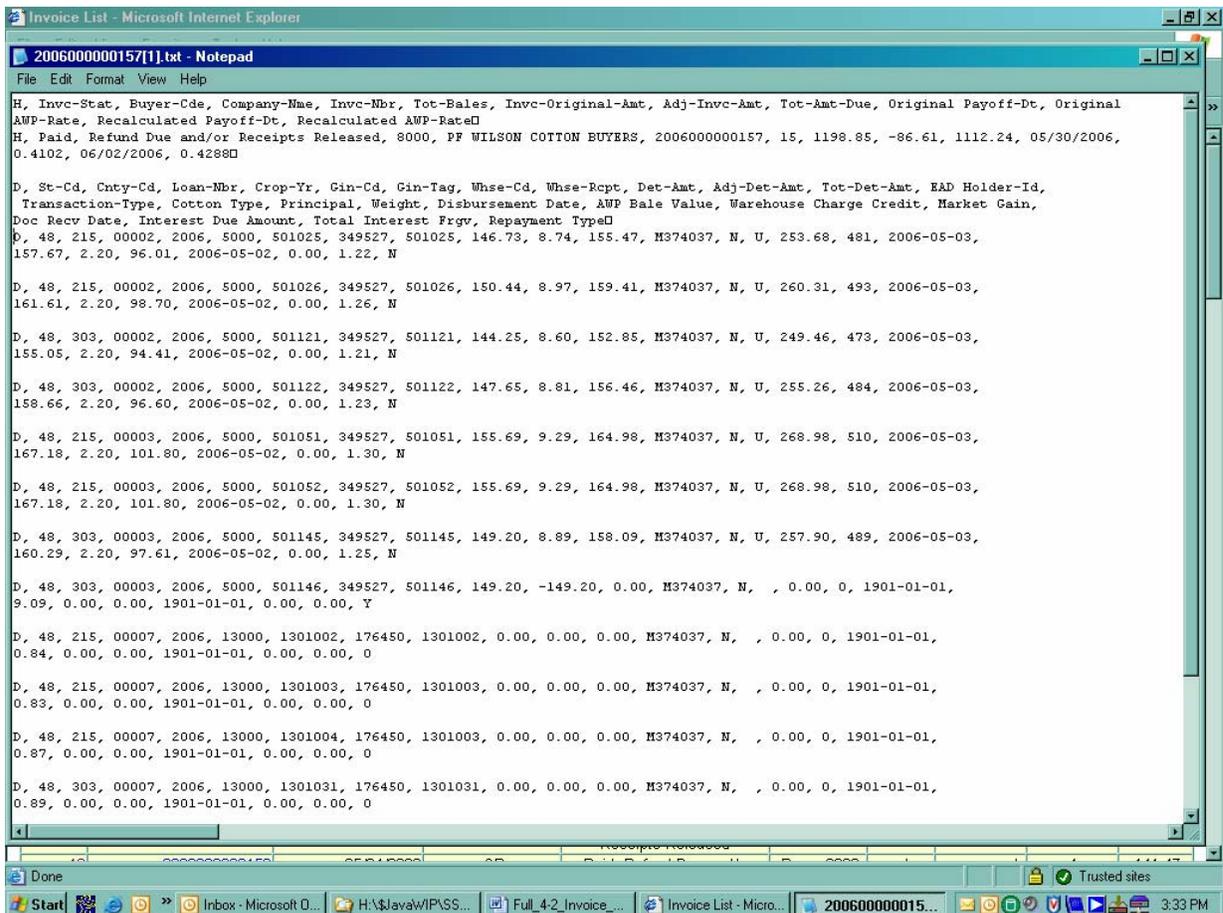
| Line No. | Invoice Number | Creation Da | St/Cnty | Loan | Counts | Invoice Total Amt |
|----------|----------------|-------------|---------|------|--------|-------------------|
| 1 | 2005000001581 | 06/16 | / | n/a | 10 | 2455.38 |
| 2 | 2005000001580 | 06/16 | / | n/a | 9 | 2144.07 |
| 3 | 2005000001579 | 06/16 | / | n/a | 9 | 2010.25 |
| 4 | 2005000001578 | 06/16 | / | n/a | 10 | 2302.48 |
| 5 | 2005000001577 | 06/16/2005 | | | | |
| | | | | | | |
| 6 | 2005000001576 | 06/14/2005 | | | | |
| | | | | | | |
| 7 | 2005000001575 | 06/14/2005 | | | | |
| | | | | | | |
| 8 | 2005000001528 | 04/28/2005 | | | | |
| | | | | | | |
| 9 | 2005000001526 | 04/27/2005 | | | | |
| | | | | | | |
| 10 | 2005000001525 | 04/27/2005 | | | | |
| | | | | | | |
| 11 | 2005000001524 | 04/27/2005 | | | | |
| | | | | | | |
| 12 | 2005000001523 | 04/27/2005 | | | | |
| | | | | | | |
| 13 | 2005000001522 | 04/26/2005 | | | | |
| | | | | | | |
| 14 | 2005000001521 | 04/26/2005 | | | | |
| | | | | | | |
| 15 | 2005000001520 | 04/26/2005 | | | | |
| | | | | | | |

File Download Dialog:
 Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.
 File name: 2005000001581.txt
 File type: Text Document
 From: els.tc.fsa.usda.gov
 Would you like to open the file or save it to your computer?
 Buttons: Open, Save, Cancel, More Info
 Always ask before opening this type of file.

23. CCR Buyer Download (I_REV_120) (Buyer Invoices – open)

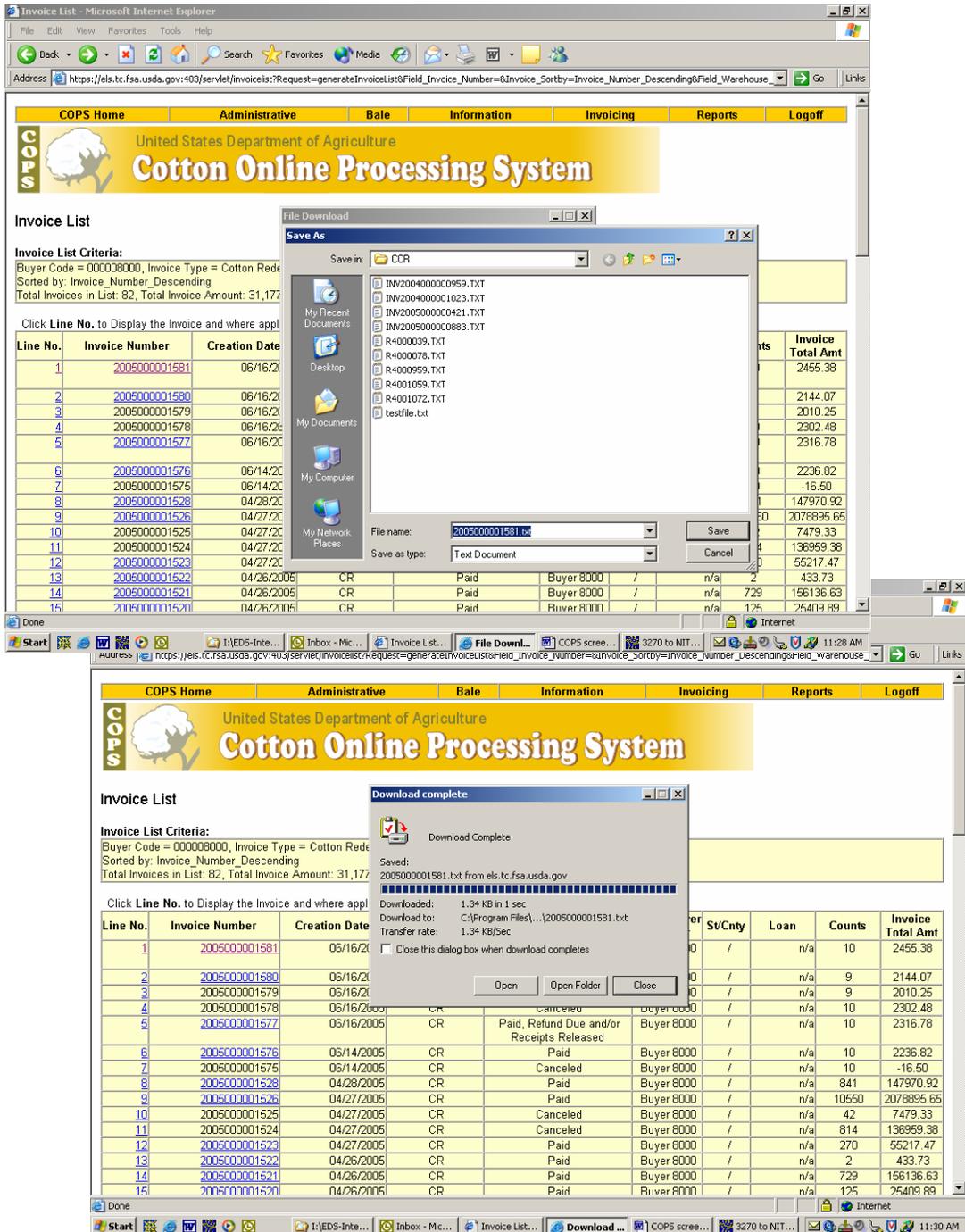
If ‘Open’ is selected on the file download, a text file will appear of the invoice information. A header (H) row will give the data field names followed by a header row of the summary information of Invoice Status, Buyer Code, Company Name, Invoice Number, Total Bale Count, Original Invoice Amount, Adjusted Invoice Amount, Total Invoice Amount (due), the Original Payoff Date, Original AWP Rate and if paid late, the Recalculated Payoff Date and Recalculated AWP Rate.

The detail (D) row will give the data field names followed by detail rows with bale detail (CCC-500) information of State Code, County Code, Loan Number, Crop Year, Gin Code, Gin Tag Number, Warehouse Code, Warehouse Receipt Number, Original Amount, Adjusted Amount, Total Detail Amount (Due), EAD Holder ID, Transaction Type (N = certificate, C = Cash/P&I), Cotton Type* (U = Upland), Principle Amount*, Bale Weight*, Disbursement Date*, AWP Bale Value*, Warehouse Storage Charge Credit*, Market Gain* (only on certificate redemptions), Document Received Date*, Interest Due* (for P&I), Interest Forgiven* and Repayment Type (N = Positive, O= Negative (released, but to be processed of COF system) and Y=Bale Adjusted Off invoice). *Note: If the bale has been adjusted off the invoice or is a negative repayment (Total Detail Amount = zero), the CCC-500 fields (*) for the bale will be not be filled.



24. CCR Buyer Download (I_REV_120) (Buyer Invoices – save as)

When ‘Save’ is selected, a save as window will appear for the user to identify the folder for the download file to be saved to. After the download file is saved, the Download Complete window will appear. See ‘Open’ for information about text file.



Cotton Online Processing System

25. CCR Buyer Invoice Detail (I_REV_120) (Negative repayment bales)

When bales in a CCR invoice are redeemed and have a negative repayment amount, because of storage credit, they will be listed on the invoice with a zero repayment amount. If the invoice has only negative repayment bales, Total Amt. Due equals zero there will not be a payment entered and the bales cannot be automatically released to the merchant. To have the bales release, the merchant must click the “Accept” button.

The ‘Accept’ will trigger an email send to the County Office(s) to manually process the bales on the County System to calculate the warehouse storage credit amount for the merchant and create a check for the merchant to send with a CCC-500 report for the negative repayment value bales.

Cotton Online Processing System

Cotton Redemption Buyer Invoice Detail

| Invoice Status | Buyer Id | Company Name | Invoice Number | Total Bales | Inv Amt | Adj Inv Amt | Total Amt Due | Payoff Date | AWP Rate |
|------------------|----------|-------------------------|----------------|-------------|---------|-------------|---------------|-------------|----------|
| Awaiting Payment | 8000 | PF WILSON COTTON BUYERS | 2006000000026 | 6 | 0.00 | 0.00 | 0.00 | 06/09/2006 | 0.4102 |

| Line No. | Loan Nbr | St/Cnty | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Detail Amt | Adj Detail Amt | Total Detail Amt | Holder Id | Transaction Type | Repay Type |
|----------|----------|---------|---------|-----------|--------|---------|------------|----------------|------------------|-----------|------------------|------------|
| 1 | 00007 | 48/303 | 176450 | 1301037 | 13000 | 1301037 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 2 | 00007 | 48/303 | 176450 | 1301038 | 13000 | 1301038 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 3 | 00008 | 48/215 | 176450 | 1301017 | 13000 | 1301017 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 4 | 00008 | 48/215 | 176450 | 1301018 | 13000 | 1301018 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 5 | 00008 | 48/303 | 176450 | 1301044 | 13000 | 1301044 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |
| 6 | 00008 | 48/303 | 176450 | 1301045 | 13000 | 1301045 | 0.00 | 0.00 | 0.00 | M374037 | Certificate | Neg (O) |

Buttons: Accept, Cancel Invoice, To Collection Letter, Back to Invoice List, Generate Report

If the CCR Buyer invoice has negative repayment value bales included with regular redemptions, the negative repayment value bales will be listed with Total Amt Due equal zeros. These bales will be automatically released to the merchant upon entry of the wired payment. The County Office(s) will receive instructions to manually process the negative repayment value bales through the County System to calculate the warehouse storage credit amount for the merchant and create a check for the merchant to send with the CCC-500 report for the negative repayment value bales.

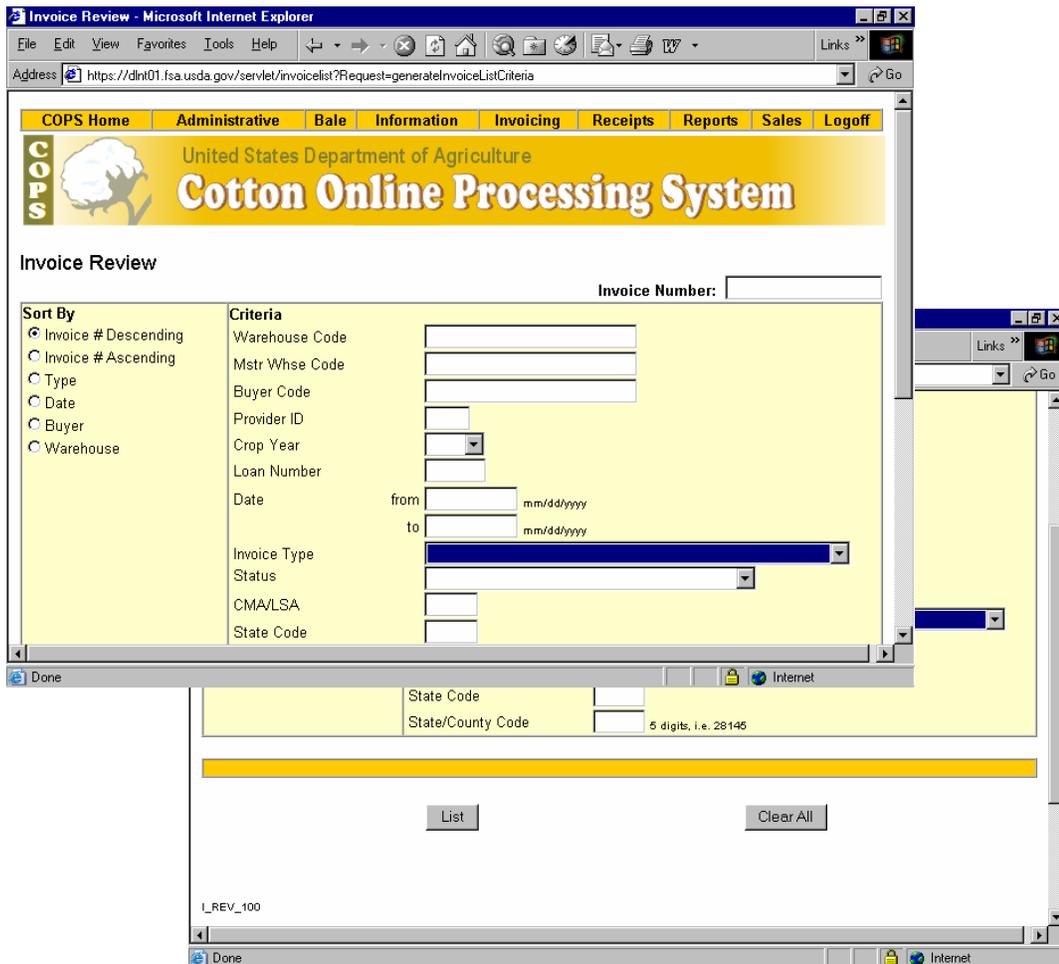
Cotton Online Processing System

26. Invoice review (I_REV_100) for CCR Invoice download by County Office

The **Invoice Review** screen is to aid in either the selection of a specific invoice by invoice number, or to list of a group of invoices that meet the selection criteria. The list of a group of invoices may be displayed in various sort orders.

For a listing of CCR invoice, select invoice type of 'Cotton Redemption Invoices'.

For single county users, the state/county code field will contain the users state/county code. For multi state or multi county users, select the state/county code from the dropdown box.



27. Invoice List (_REV_120) for CCR Invoice download by County Office

The **Invoice List** screen will display those invoices available for downloading or viewing. To select an invoice, click the line number. If the County Office has downloaded the invoice, '(downloaded)' will appear under the type column.

Invoice List

Invoice List Criteria:
 County Code = 29155, County Code = 28143, County Code = 28095, Invoice Type = Cotton Redemption
 Sorted by: Invoice_Number_Descending
 Total Invoices in List: 22

Click **Line No.** to Display the Invoice and where applicable click **Invoice Number** to Download the Invoice

| Line No. | Invoice Number | Creation Date | Type | Status | WHSE/Buyer Provider | St/Cnty | Loan | Counts | Invoice Total Amt |
|----------|----------------|---------------|-----------------|---|---------------------|---------|------|--------|-------------------|
| 1 | 2004000001072 | 08/26/2004 | CR (downloaded) | Paid | Buyer 8126 | 28/095 | n/a | n/a | n/a |
| 2 | 2004000001068 | 08/26/2004 | CR | Paid, Refund Due and/or Receipts Released | Buyer 8126 | 28/095 | n/a | n/a | n/a |
| 3 | 2004000001065 | 08/26/2004 | CR (downloaded) | Paid, Refund Due and/or Receipts Released | Buyer 8126 | 28/095 | n/a | n/a | n/a |
| 20 | 2004000000972 | 08/06/2004 | CR (downloaded) | Paid | Buyer 8126 | 29/155 | n/a | n/a | n/a |
| 21 | 2004000000959 | 08/03/2004 | CR (downloaded) | Paid, Refund Due and/or Receipts Released | Buyer 8860 | 29/155 | n/a | n/a | n/a |
| 22 | 2004000000874 | 08/02/2004 | CR (downloaded) | Paid | Buyer 8860 | 29/155 | n/a | n/a | n/a |

L_REV_120

Cotton Online Processing System

28. Cotton Redemption County Invoice (B_CCR_130)

The **Cotton Redemption County Invoice** screen appears when a County User selects a Centralized Cotton Redemption (CCR) invoice to view and download to the County APSS system via the Cotton PC.

Along with summary information, this screen contains buttons to download the invoice information to the County Office system, to view the bale detail information for the invoice, to view loan recap information, to print the information (both summary and detail) to the local printer and to generate a report.

Cotton Redemption County Invoice

| Invoice Status | Buyer Id | Buyer Name | Invoice Nbr | Sched Nbr | Sv/Cnty | Due Date | County Bales | AWP Rate | County Remit Amt |
|----------------|----------|-----------------|---------------|-----------|---------|------------|--------------|----------|------------------|
| Paid | 8002 | Shannon Fulghem | 2004000000061 | A105 | 28/083 | 12/12/2003 | 9 | 0.5200 | 2,335.84 |

Invoice Summary

| Loan Number | Total Bales | Total Amount | Certificate | | P & I | |
|-------------|-------------|--------------|-------------|--------|-------|--------|
| | | | Bales | Amount | Bales | Amount |
| 00025 | 3 | 858.92 | 0 | 0.00 | 3 | 858.92 |
| 00032 | 6 | 1,476.92 | 3 | 697.37 | 3 | 779.55 |

Buttons: Back to Invoice List, Invoice Detail, Download Invoice, Loan Recap, County Recap, Generate Report, Print Invoice

Cotton Online Processing System

29. CCR County Invoice (B_CCR_130) negative repayment

The Cotton Redemption County Invoice Screen provided summary information about the invoice by loan number.

When the invoice contains negative repayment bales requiring separate repayment processing in APSS, a message with instructions and a function button to print the CCR County bales for Manual Redemption will appear. This report contains information required for the separate repayment through the County Office APSS system for processing.

The CCR invoice may require both normal download process and separate repayment processing (no download button).

County Invoice - Microsoft Internet Explorer

Address: <https://els.tc.fsa.usda.gov:403/servelet/ccrinvc?Request=buildCCROnlyInvc&FiscalYear=2006&InvcNbr=000000015>

COPS Home | Administrative | Bale | Home Pages | Information | Invoicing | Receipts | Reports | Logoff

United States Department of Agriculture
Cotton Online Processing System

Cotton Redemption County Invoice

| Invoice Status | Buyer Id | Company Name | Invoice Nbr | Sched Nbr | St/Cnty | Due Date | County Bales | AWP Rate | County Remit Amt |
|----------------|----------|-------------------------|---------------|-----------|---------|------------|--------------|----------|------------------|
| Paid | 8000 | PF WILSON COTTON BUYERS | 2006000000015 | A905 | 48/303 | 03/13/2006 | 6 | 0.4342 | 383.31 |

Invoice Summary

| Loan Number | Total Bales | Total Amount | Certificate | | P & I | |
|-------------|-------------|--------------|-------------|--------|-------|--------|
| | | | Bales | Amount | Bales | Amount |
| 00001 | 1 | 179.73 | 1 | 179.73 | 0 | 0.00 |
| 00002 | 1 | 203.58 | 1 | 203.58 | 0 | 0.00 |

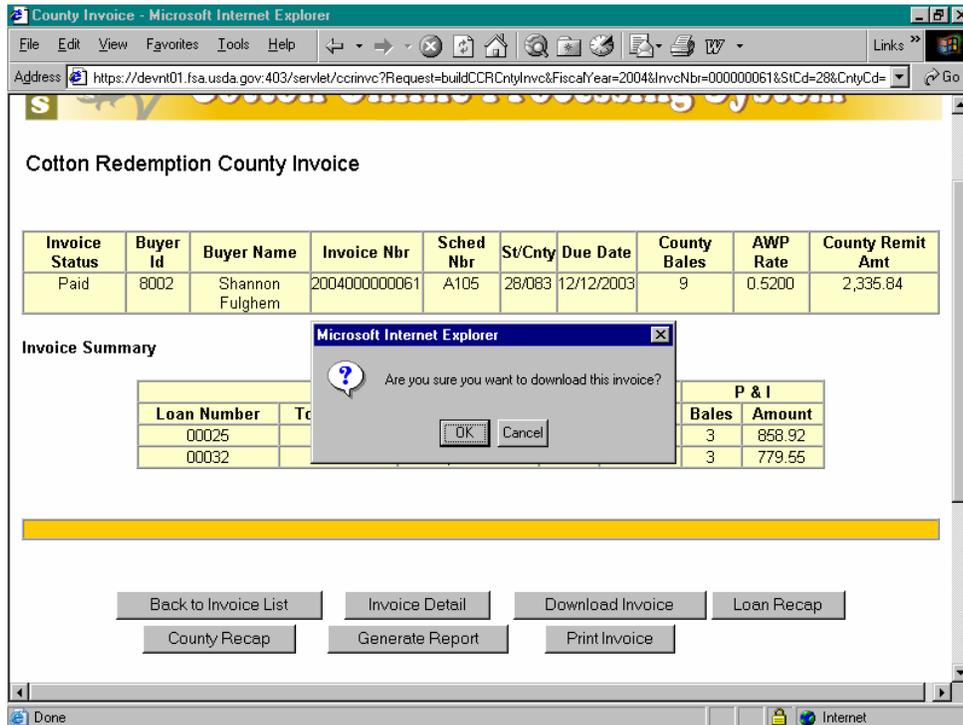
* There are bales to be manually redeemed on this invoice.
 Click the 'Bales for Manual Redemption' button to view the pdf report.

Buttons: Back to Invoice List, Download Invoice, Loan Recap, County Recap, Generate Report, Bales for Manual Redemption, Print Invoice

Cotton Online Processing System

30. CCR County Invoice (B_CCR_130) verify pop-up for download

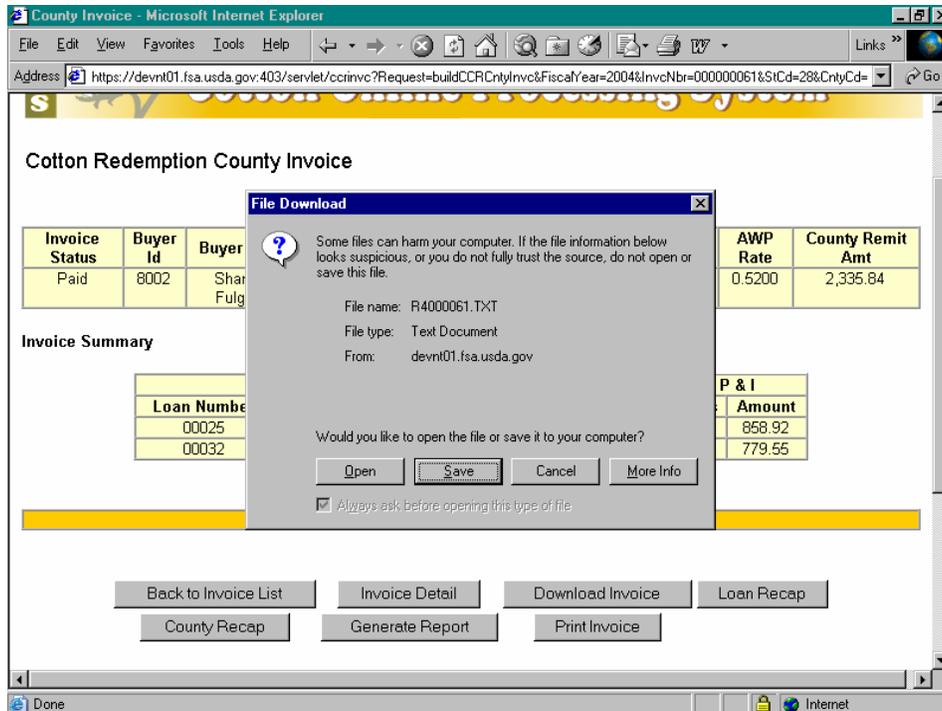
When the Download Invoice button is selected, a pop-up window will appear to verify that a download is wanted. To cancel, select the 'Cancel' button. To continue with the download, select the 'OK' button.



Cotton Online Processing System

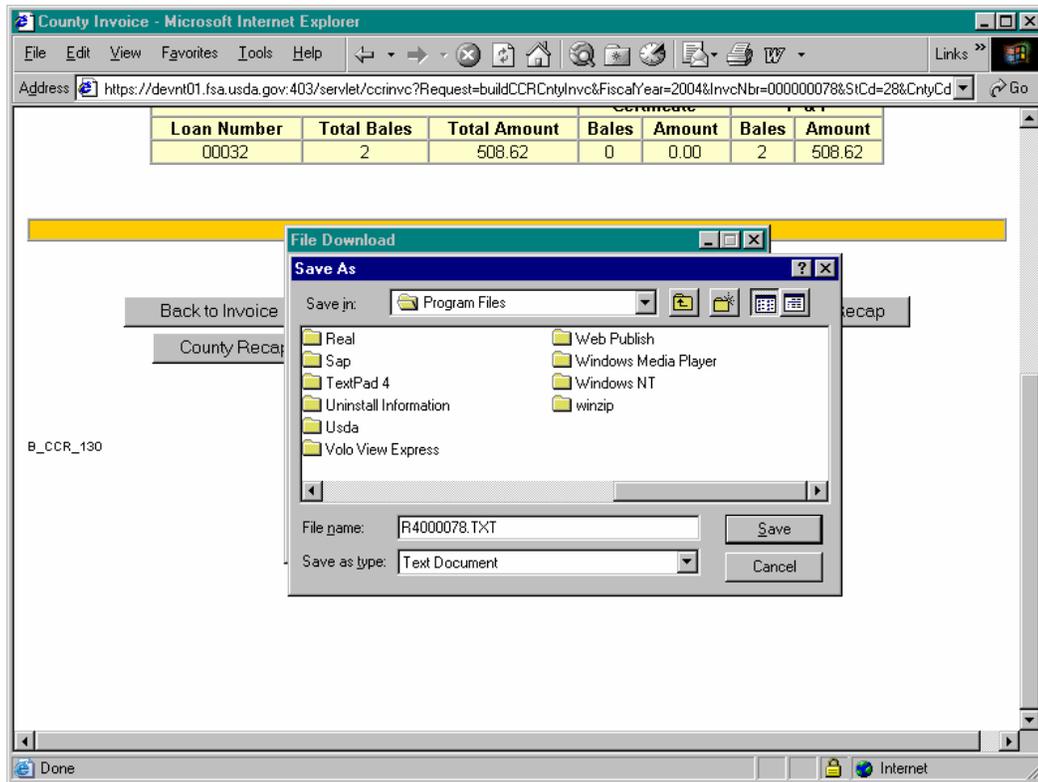
31. CCR County Invoice (B_CCR_130) save pop-up for download

To continue with the download, select the 'Save' button.



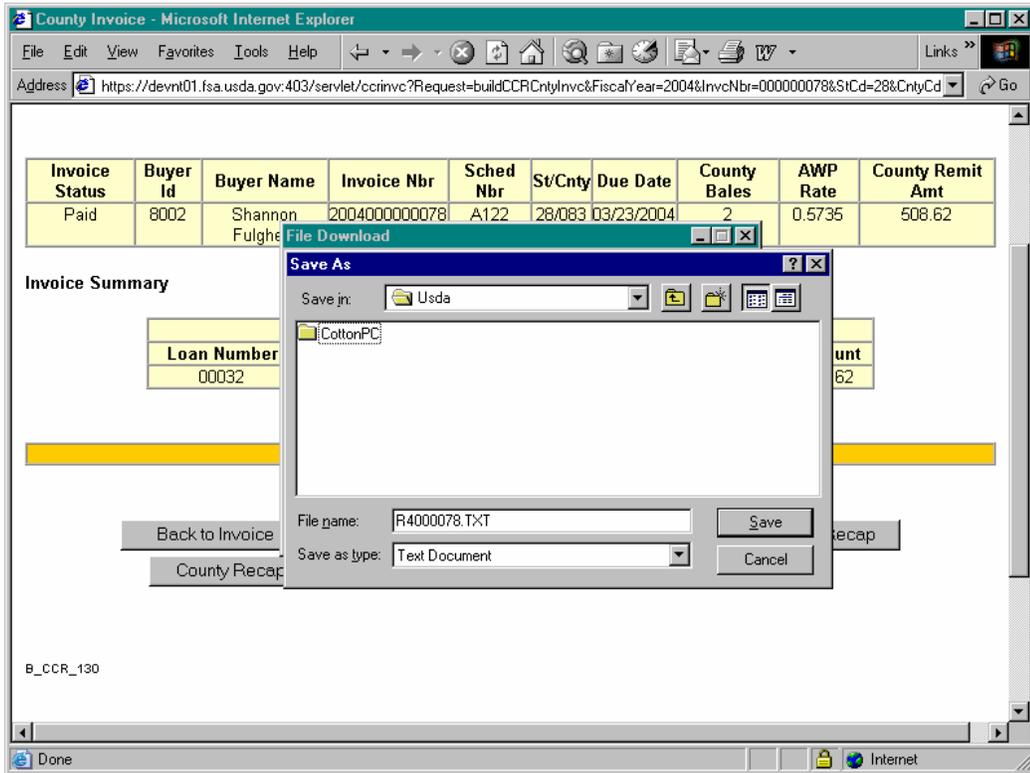
32. CCR County Invoice (B_CCR_130) Save As pop-up for download

To continue with the download, select the correct folder on the Cotton PC to save the downloaded file. Select the 'C:' drive, the select 'Program Files' in the 'Save in:' box.



33. CCR County Invoice (B_CCR_130) pop-up for Save In folder selection

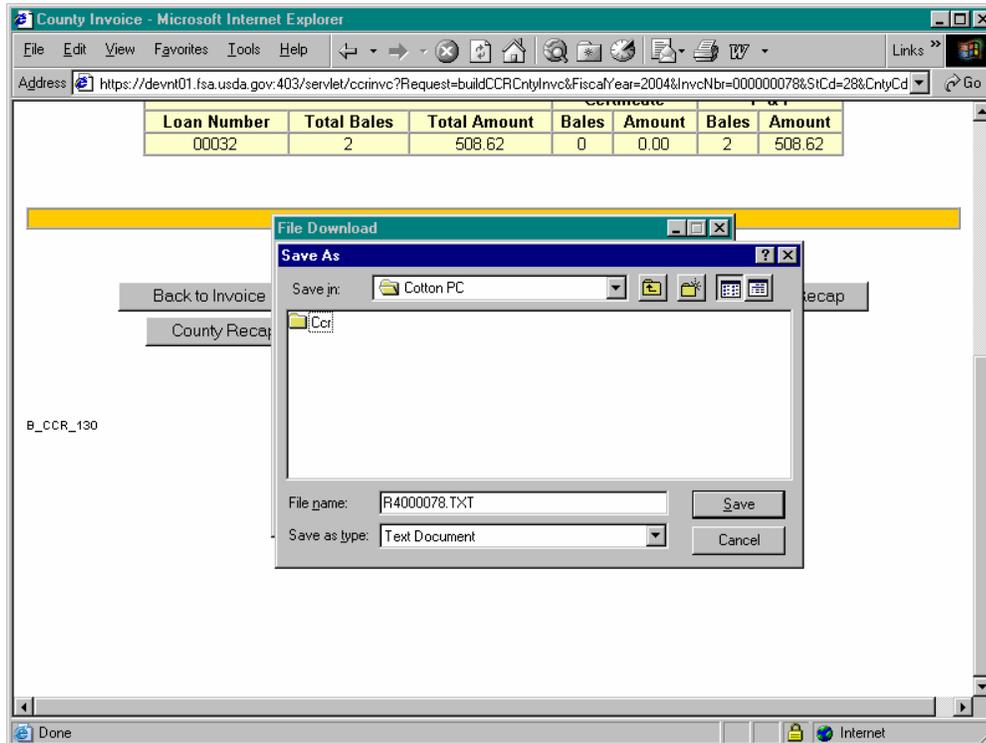
To continue with the download, select the correct folder on the Cotton PC to save the download file. Start with 'C:' in the 'Save in' box, select 'Program Files' and select 'USDA' as the next path folder.



Cotton Online Processing System

34. CCR County Invoice (B_CCR_130) pop-up for Save In folder selection/cont.

To continue with the download, select the correct folder on the Cotton PC to save the download file. Select the 'C:' drive in the 'save in' box ', select 'Program Files', select 'USDA', and select 'CottonPC' as the next path folder.

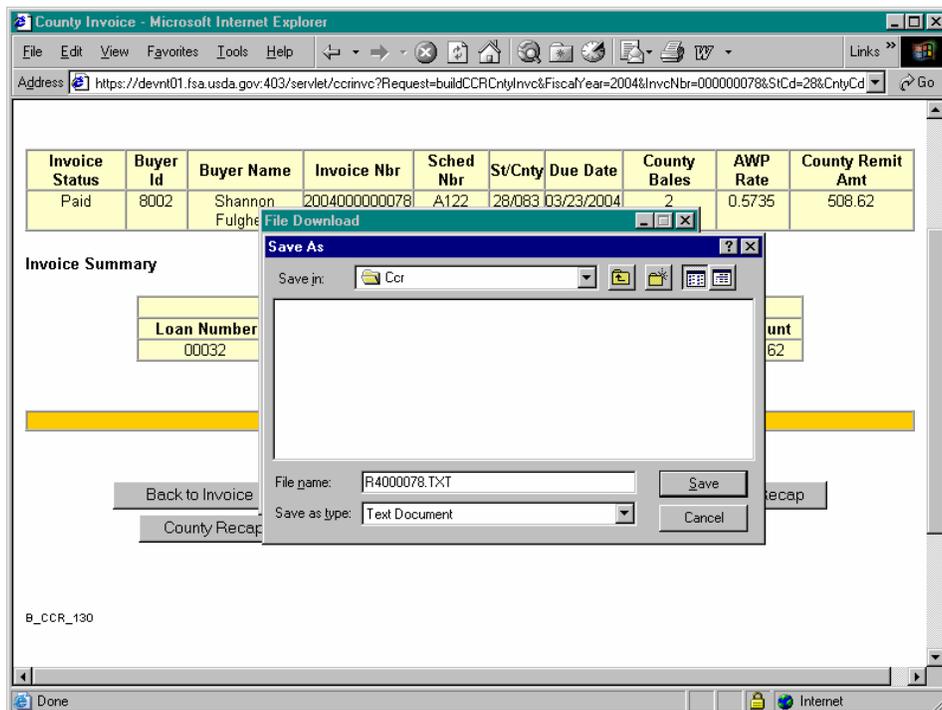


Cotton Online Processing System

35. CCR County Invoice (B_CCR_130) pop-up for Save In folder selection/cont.

To continue with the download, select the correct folder on the Cotton PC to save the download file. Select the 'C:' drive in the 'save in' box, select 'Program Files', select 'USDA', select 'CottonPC' and select 'CCR' as the next path folder.

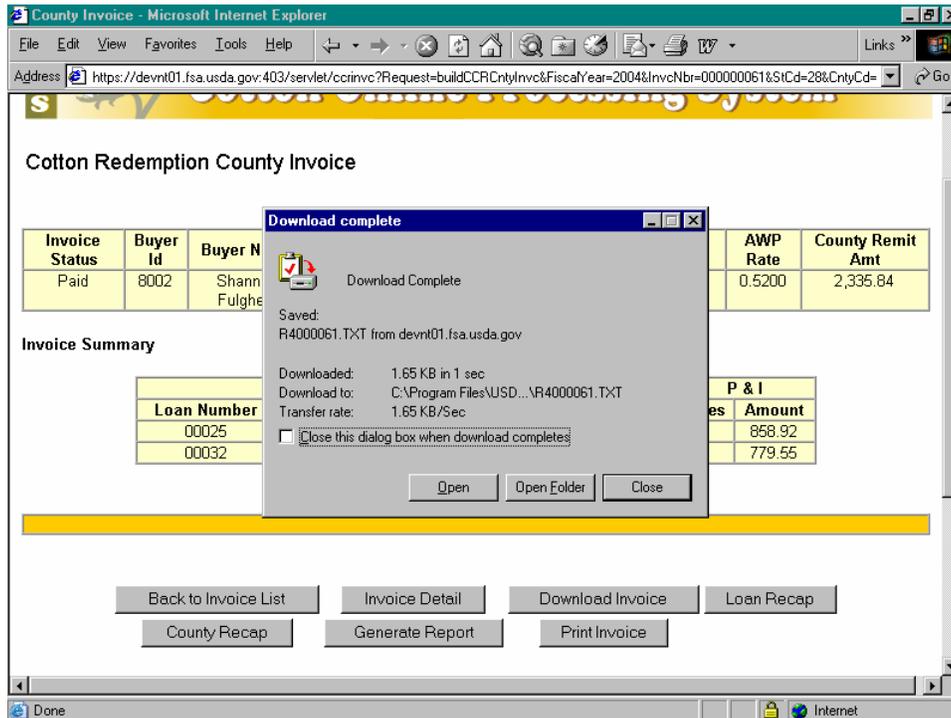
Click the 'Save' button to save the download file to the folder for downloading the file to the Cotton PC for further processing on the County Office APSS system.



Cotton Online Processing System

36. CCR County Invoice (B_CCR_130) download complete pop-up

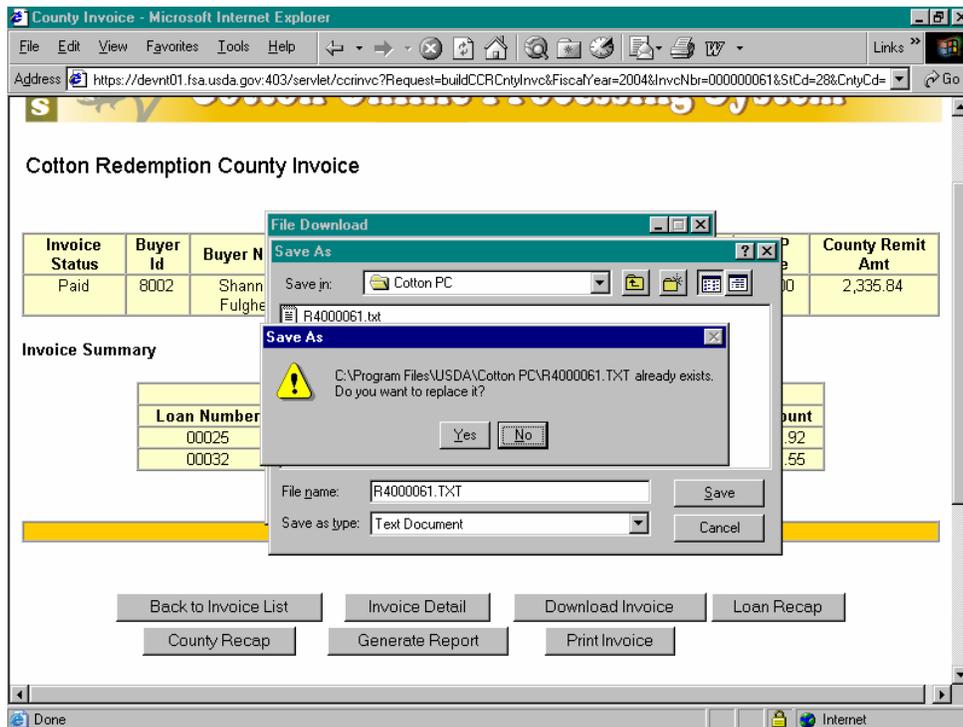
Upon completion of the download, a pop-up window appears. To finish and close the pop-up window, select the 'Close' button.



Cotton Online Processing System

37. CCR County Invoice (B_CCR_130) re-download? pop-up

If the download was already done, a pop-up window will ask if you want to download again, replacing the existing file on the Cotton PC.



Cotton Online Processing System

38. CCR County Invoice (B_CCR_130) continue

Upon completion of the download, the pop-up windows are closed, returning to the Cotton Redemption County Invoice summary screen. Other options are to Generate a report to view the listing of loans and bales that were downloaded, a Report of Bales for Manual redemption (if invoice contains negative repayment bales), a Loan recap screen, a County recap screen with date of last download, and print of invoice screen.

To view the detail listing of the receipts for manual redemption because of negative repayment that are on the invoice, select the 'Bales for Manual Redemption' button.

The screenshot shows a web browser window titled "County Invoice - Microsoft Internet Explorer". The address bar shows the URL: <https://els.tl.fsa.usda.gov:403/servlet/ccrinvc?Request=buildCCROnlyInvc&FiscalYear=2006&InvcNbr=000000015>. The page features a navigation menu with tabs: COPS Home, Administrative, Bale, Home Pages, Information, Invoicing, Receipts, Reports, and Logoff. The main header includes the United States Department of Agriculture logo and the text "Cotton Online Processing System".

The page title is "Cotton Redemption County Invoice". Below this is a table with the following data:

| Invoice Status | Buyer Id | Company Name | Invoice Nbr | Sched Nbr | St/Cnty | Due Date | County Bales | AWP Rate | County Remit Amt |
|----------------|----------|-------------------------|---------------|-----------|---------|------------|--------------|----------|------------------|
| Paid | 8000 | PF WILSON COTTON BUYERS | 2006000000015 | A905 | 48/303 | 03/13/2006 | 6 | 0.4342 | 383.31 |

Below the table is an "Invoice Summary" section with a table:

| Loan Number | Total Bales | Total Amount | Certificate | | P & I | |
|-------------|-------------|--------------|-------------|--------|-------|--------|
| | | | Bales | Amount | Bales | Amount |
| 00001 | 1 | 179.73 | 1 | 179.73 | 0 | 0.00 |
| 00002 | 1 | 203.58 | 1 | 203.58 | 0 | 0.00 |

A red note below the summary table states: "* There are bales to be manually redeemed on this invoice. Click the 'Bales for Manual Redemption' button to view the pdf report." Below this note is a yellow horizontal bar. At the bottom of the page, there are several buttons: "Back to Invoice List", "Download Invoice", "Loan Recap", "County Recap", "Generate Report", "Bales for Manual Redemption", and "Print Invoice". The Windows taskbar at the bottom shows the Start button, several open applications, and the system clock at 3:34 PM.

Cotton Online Processing System

39. CCR County Bales for Manual Redemption report - Negative repayment bales

The CCR Bales for Manual Repayment report lists the bales with negative repayment values by crop year, loan number, warehouse code and receipt number. In the header of the report is the CCR invoice number, state code, county code, repayment date, storage credit date, AWP rate, merchants name and address.

The County Office is to process the repayment in APSS according to 7-CN, using the CCR County Bales for Manual Redemption report as the source document:

- As a manual repayment so that a prior repayment date can be entered.
- As certificate redemption using Option 2, Commodity Certificate Repayment, on Screen PPC00000.
- Using data provided on the report
(Note: Enter the Storage Credit Date from the report as the “Est. Receipt Release Date” on Screen PPC40200. Do not add two days since this date already reflects the additional days for storage credit.)
- Issue check for storage credit to the redeeming merchant indicated on the report
Mail a copy of the CCC-500 to the redeeming merchant

CCR County Bales for Manual Redemption
Tuesday, March 14, 2006 15:31:30 CST

 United States Department of Agriculture
Cotton Online Processing System

Fiscal Year = 2006, Invoice Number = 000000015, State Code = 48, County Code = 303, Repayment Date = 03/13/2006, Storage Credit Date = 03/15/2006, AWP = 0.4342.
Merchant Name = PF WILSON COTTON BUYERS, Address = St Joseph, MO 645060069

| Crop Year | Loan Number | Warehouse Code/Receipt Number |
|-----------|-------------|-------------------------------|
| 2005 | 1 | 125501/2800036 125501/2800037 |
| 2005 | 2 | 125501/2800597 125501/2800598 |

This report contains 4 bales.

Cotton Online Processing System

40. Loan Recap (B_CCR_150)

The Loan recap screen displays the status of the loan(s) associated with the invoice. It gives the total bales on the loan, the bales on the invoice for the loan and the total outstanding bales on the invoice. Button selection allows to return to the invoice summary or return to the invoice.

Loan Recap - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://devnt01.fsa.usda.gov:403/servlet/ccrinvc> Go

[COPS Home](#) [Administrative](#) [Bale](#) [Home Pages](#) [Information](#) [Invoicing](#) [Receipts](#) [Reports](#) [Logoff](#)

COPS United States Department of Agriculture
Cotton Online Processing System

Loan Recap

Invoice Number: 2004000000061 State 28 County 083

| Loan | Total Bales on Loan | Total Bales on Invoice | Total Bales Outstanding on Loan |
|-------|---------------------|------------------------|---------------------------------|
| 00025 | 87 | 3 | 9 |
| 00032 | 47 | 6 | 26 |

[Back to List](#) [Back to Invoice](#)

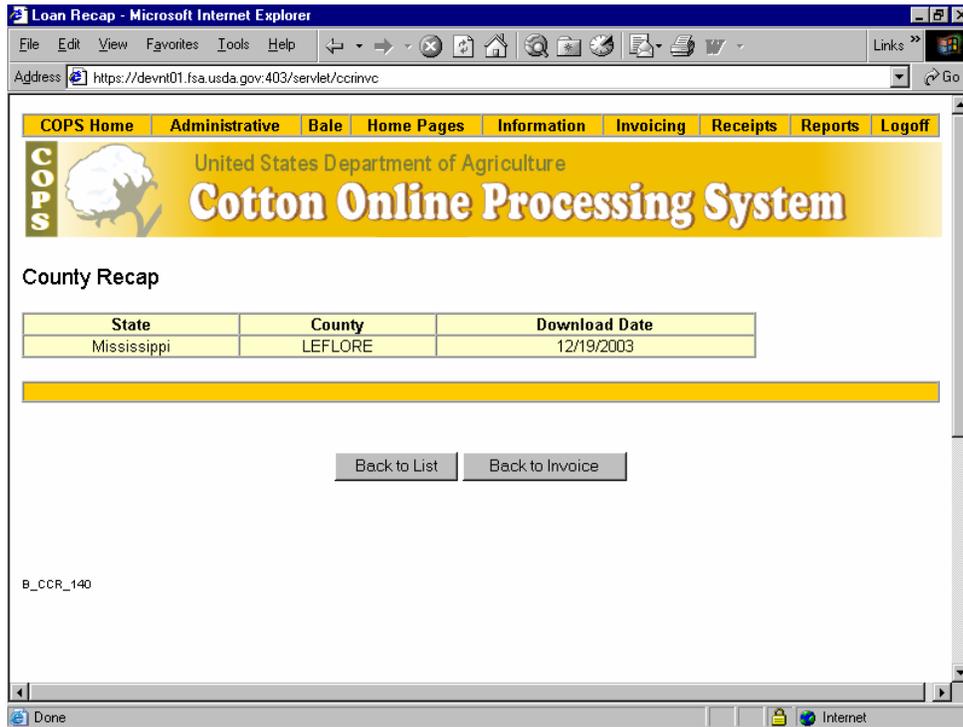
B_CCR_150

Done Internet

Cotton Online Processing System

41. County Recap (B_CCR_140)

The County Recap screen displays the download date for the invoice. Button selection allows to return to the invoice summary or return to the invoice.



Cotton Online Processing System

42. Cotton Redemption County Invoice (B_CCR_130) generate report pop-up window

When the 'Generate Report' button is selected a pop-up window appears to verify that a PDF report of wanted. Select 'OK' to continue or 'Cancel'. Acrobat Adobe will open and create a pdf report file.

Use the Adobe tool bar to follow instructions for printing or saving the pdf report.

The screenshot shows a web browser window titled "County Invoice - Microsoft Internet Explorer". The address bar contains the URL: <https://devint01.fsa.usda.gov:403/servlet/ccrinvc?Request=buildCCRnlyInvc&FiscalYear=2004&InvcNbr=000000061&StCd=28&CntyCd=>

The main content area displays the "Cotton Redemption County Invoice" with the following table:

| Invoice Status | Buyer Id | Buyer Name | Invoice Nbr | Sched Nbr | St/Cnty | Due Date | County Bales | AWP Rate | County Remit Amt |
|----------------|----------|-----------------|---------------|-----------|---------|------------|--------------|----------|------------------|
| Paid | 8002 | Shannon Fulghem | 2004000000061 | A105 | 28/083 | 12/12/2003 | 9 | 0.5200 | 2,335.84 |

Below the table is an "Invoice Summary" section with a "Loan" table:

| Loan | nt |
|------|----|
| 0 | 2 |
| 0 | 5 |

A "Generate Report" button is visible at the bottom of the page. A pop-up dialog box titled "Microsoft Internet Explorer" is open, displaying a question mark icon and the text: "This report will allow you to print the entire invoice using Acrobat Reader. If you do not have Acrobat Reader, you can download it on the Experiencing Problems screen. Are you sure you want to continue?". The dialog box has "OK" and "Cancel" buttons.

Cotton Online Processing System

43. CCR County Invoice Generate report – Detail listing of bales

To view the detail listing of the receipts for redemption on the invoice, select the 'Generate Report' button.

This report will only contain counts and bales that were included in the download, will not include any negative repayment manual redemption bales.

The screenshot displays the 'Cotton Online Processing System' interface. The main content area shows the 'Cotton Redemption County Invoice Detail' for a specific invoice. Below the invoice header, there are two summary tables and a detailed bale listing table.

Invoice Summary

| Loan Number | Total Bales | Total Amount | Certificate Bales | Certificate Amount | P & I Bales | P & I Amount |
|-------------|-------------|--------------|-------------------|--------------------|-------------|--------------|
| 00028 | 12 | 1,569.81 | 12 | 1,569.81 | 0 | 0.00 |
| 00029 | 50 | 8,497.95 | 50 | 8,497.95 | 0 | 0.00 |
| 00030 | 4 | 654.51 | 4 | 654.51 | 0 | 0.00 |
| 00031 | 11 | 1,714.34 | 11 | 1,714.34 | 0 | 0.00 |
| 00032 | 87 | 14,998.07 | 87 | 14,998.07 | 0 | 0.00 |
| 00033 | 11 | 1,912.99 | 11 | 1,912.99 | 0 | 0.00 |

Bale Details

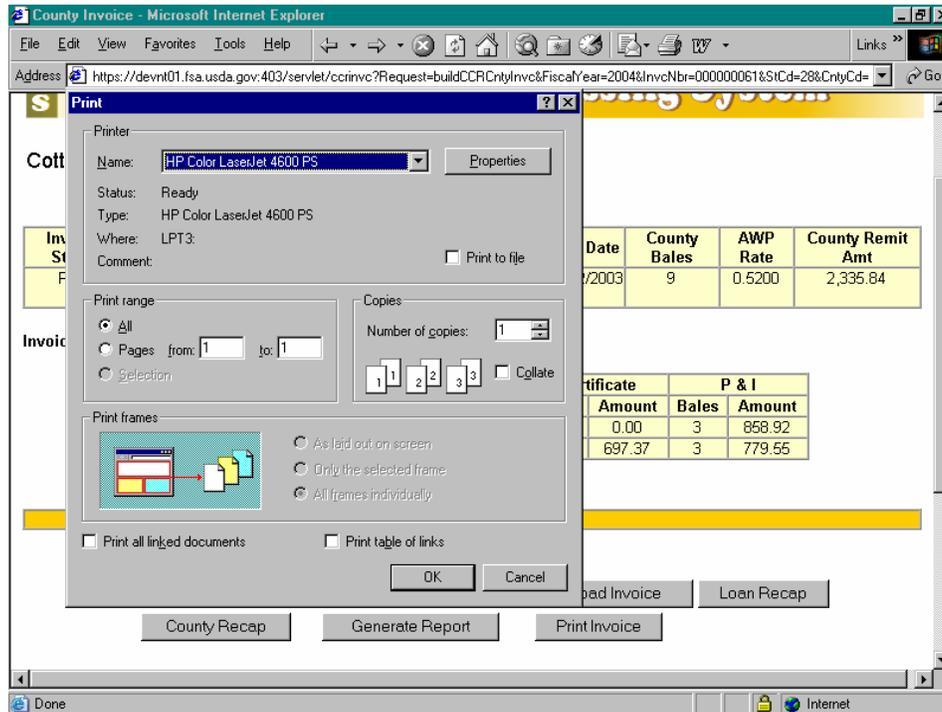
| Line No. | Crop Year | Loan Nbr | Whse Cd | Whse Rcpt | Gin Cd | Gin Tag | Remit Amt | Transaction |
|----------|-----------|----------|---------|-----------|--------|---------|-----------|-------------|
| 7 | 2003 | 00028 | 476512 | 1731024 | 40594 | 5542681 | 111.12 | Certificate |
| 8 | 2003 | 00028 | 476512 | 1731025 | 40594 | 5542682 | 116.52 | Certificate |
| 9 | 2003 | 00028 | 476512 | 1731026 | 40594 | 5542683 | 116.87 | Certificate |
| 10 | 2003 | 00028 | 476512 | 1731027 | 40594 | 5542684 | 149.58 | Certificate |
| 11 | 2003 | 00028 | 476512 | 1731028 | 40594 | 5542685 | 147.69 | Certificate |
| 12 | 2003 | 00028 | 476512 | 1731029 | 40594 | 5542686 | 139.19 | Certificate |
| 13 | 2003 | 00029 | 476512 | 1719497 | 40594 | 5534221 | 176.13 | Certificate |
| 14 | 2003 | 00029 | 476512 | 1719498 | 40594 | 5534222 | 175.76 | Certificate |
| 15 | 2003 | 00029 | 476512 | 1719499 | 40594 | 5534223 | 183.07 | Certificate |
| 16 | 2003 | 00029 | 476512 | 1719500 | 40594 | 5534231 | 176.19 | Certificate |
| 17 | 2003 | 00029 | 476512 | 1719508 | 40594 | 5534232 | 182.21 | Certificate |
| 18 | 2003 | 00029 | 476512 | 1719528 | 40594 | 5534232 | 181.61 | Certificate |
| 19 | 2003 | 00029 | 476512 | 1719529 | 40594 | 5534253 | 171.74 | Certificate |
| 20 | 2003 | 00029 | 476512 | 1719531 | 40594 | 5534255 | 177.23 | Certificate |
| 21 | 2003 | 00029 | 476512 | 1719532 | 40594 | 5534256 | 178.02 | Certificate |
| 22 | 2003 | 00029 | 476512 | 1719533 | 40594 | 5534257 | 177.96 | Certificate |
| 23 | 2003 | 00029 | 476512 | 1719538 | 40594 | 5534262 | 180.17 | Certificate |

Page: 7

Cotton Online Processing System

44. Cotton Redemption County Invoice (B_CCR_130) print pop-up window

When the Report button is selected a pop-up window appears to allow the user to select their local printer. After selection of printer, select 'OK' to print.



Cotton Online Processing System

45. Provider Quarterly Invoice Detail (I_REV_150)

The Provider Quarterly Invoice Detail appears to provide the ability to review, certify or dispute the quarterly provider invoice. Only providers and Core users have access to this screen and it's options.

See Storage Invoice screens for Invoice Certification and Dispute screens.

Provider Quarterly Invoice Detail Invoice Page: 1 of 1

Provider's Claim and Certification

I certify that this invoice has been verified and accurately reflects the electronic warehouse receipt processing for the period stated below. All services for which payment will be received have been performed in accordance with the Commodity Credit Corporation User Agreement. I hereby claim the amount shown in this invoice.

To dispute any portion of this invoice, click on the dispute key (above), enter the reasons for disputing the invoice and submit. If you have any questions in regard to this invoice, please call 816-926-2638.

| | | | | | |
|------------------------|------------|------------------------------|---------|----------------------------|---------------|
| Date: | 12/02/2003 | Receipts Total count: | 1040334 | Invoice Number: | 2004000000048 |
| Invoice Total: | 55853.89 | EAD Total count: | 0 | Quarter Start Date: | 01/01/2002 |
| Total Interest: | 3837.19 | | | Quarter End Date: | 03/31/2002 |

Invoice Status: Disputed
Provider: 0601 (CALCOT, LTD.)

Processed Electronic Receipts:

| Start Count | End Count | | Rate | | Total |
|--------------|-----------|---|-------|---|----------|
| 1 | 1040334 | X | 0.050 | = | 52016.70 |
| Total | | | | | 52016.70 |

Invoice Page: 1 of 1

I_REV_150

46. Storage Invoice Detail (I_REV_150) screens

The **Storage Invoice Detail** screen will appear with different titles based on the Storage invoice type selected. These could be:

- ◆ **Final Storage Invoice Payment Detail**
- ◆ **R/O Loaned Invoice Payment Detail**
- ◆ **Forfeiture Invoice Payment Detail**
- ◆ **Forfeiture Invoice Payment Detail-Addendum**
- ◆ **Quarterly Storage Invoice Detail.**

Final Storage Invoice Payment Detail Invoice Page: 1 of 3

Warehouseman's Claim and Certification

I certify that this invoice has been verified in detail and that all services for which payment has been received have been performed. I have read and understand the penalty provisions in exhibit 36 of the handbook for cotton warehousemen and hereby claim the amounts shown herein.

To dispute any portion of this invoice, click on the dispute key (above) and follow the instructions. If you have any questions in regard to this invoice, please call (816) 926-6662.

Date: 07/29/2003 Total Bales: 255 Invoice Number: 2003000007270
 Invoice Total: 4,722.60 Total Receiving Charges: Paid Total Storage Charges: 4,722.60
 Total Interest: 0.00 Adjusted Invoice Detail Number: 0
 Invoice Status: NOT CERTIFIED

| Whse Rcpt | Gin Code/Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Recv Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|-------------|
| 1501336 | 30134/1501336 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501337 | 30134/1501337 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501338 | 30134/1501338 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501339 | 30134/1501339 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501341 | 30134/1501341 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501345 | 30134/1501345 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501346 | 30134/1501346 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501347 | 30134/1501347 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501349 | 30134/1501349 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501350 | 30134/1501350 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501351 | 30134/1501351 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 2208821 | 30176/2208821 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01248 |
| 2208823 | 30176/2208823 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01248 |
| 2208939 | 30176/2208939 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208941 | 30176/2208941 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208945 | 30176/2208945 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208949 | 30176/2208949 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208951 | 30176/2208951 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208952 | 30176/2208952 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |
| 2208953 | 30176/2208953 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01344 |

Warehouse: 125500 (DCW ALTHEIMER - ALTHEIMER, AR)

Back to List Next 100 Receipts Generate Report

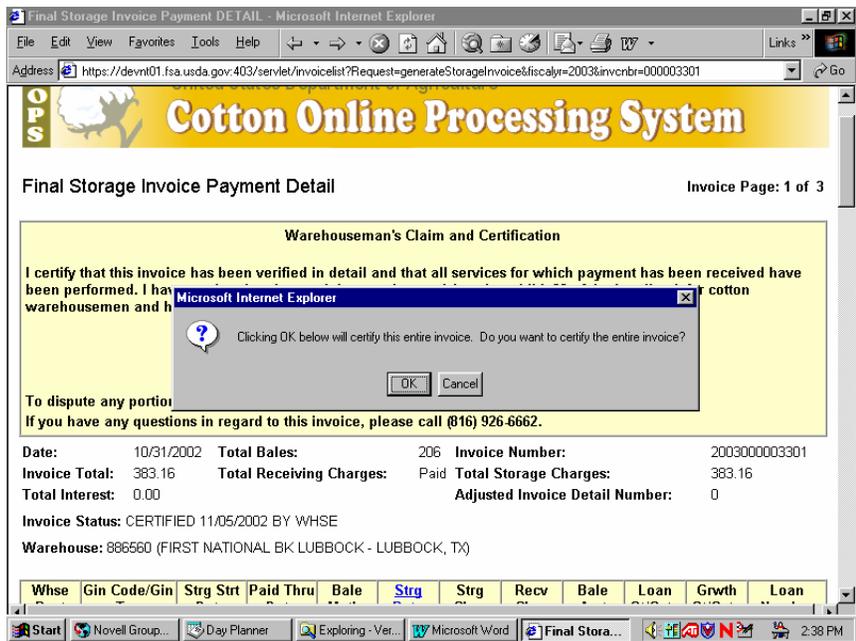
L_REV_150

Invoice Page: 1 of 3

Cotton Online Processing System

47. Storage Invoice Detail (I_REV_150) (with pop-up to verify certification)

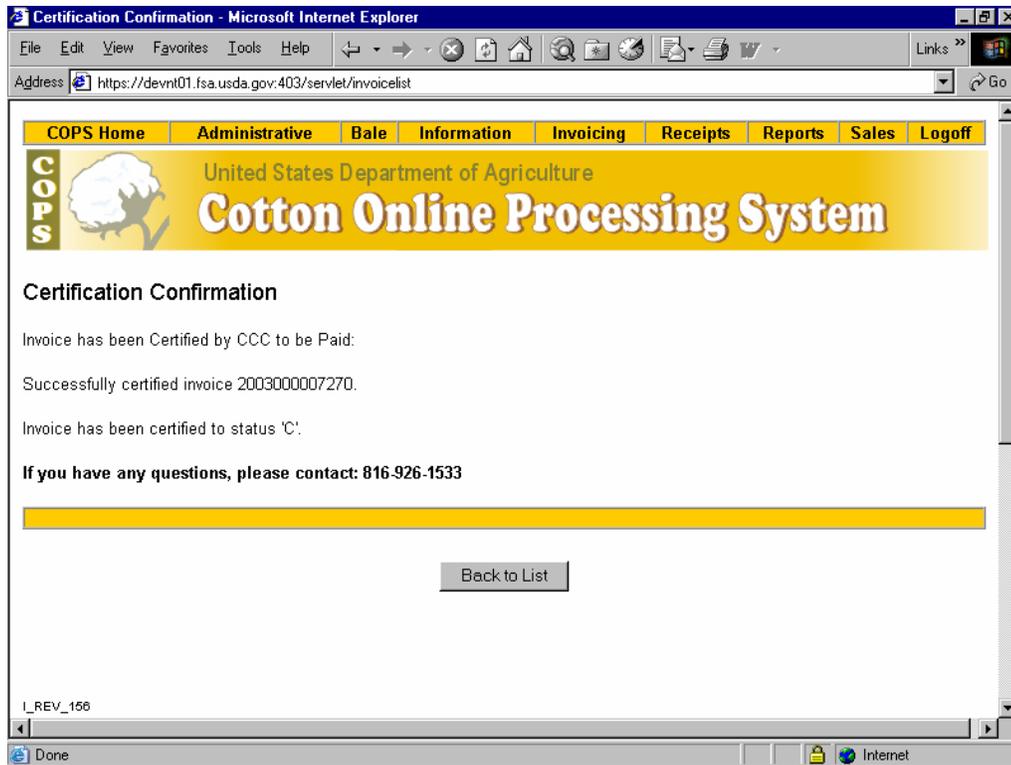
Certification is done by both the Core (USDA-FSA) Certifying Officer (Certify to Pay) and by the Warehouse (Certify Confirmation of Payment for Services).



Cotton Online Processing System

48. Certify to Pay (I_REV_156)

When certified by the Core (USDA-FSA) Certifying Officer, will see the **Certify To Pay** screen. Invoice status changes to "C" Certified.



Cotton Online Processing System

49. Invoice List (I_REV_120) (officer certified)

Invoice List screen showing invoices with status of "Officer Certified".

Invoice List

Invoice List Criteria:
 Pymt Status = C
 Sorted by: Invoice_Number_Descending

Click Line No. to Display the Invoice, Click Invoice Number to Download the Invoice

| Line No. | Invoice Number | Creation Date | Type | Status | WHSE/Buyer | St/Cnty | Loan | Bale Count | Invoice Total Amt |
|----------|----------------|---------------|------|----------------|------------|---------|------------|------------|-------------------|
| 1 | 2003000007267 | 01/17/2003 | FP | OFCR CERTIFIED | 602005 | 37/153 | 2001U00097 | 87 | 2073.21 |
| 2 | 2003000007266 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01178 | 6 | 145.80 |
| 3 | 2003000007265 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01175 | 12 | 291.32 |
| 4 | 2003000007263 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01173 | 3 | 73.59 |
| 5 | 2003000007262 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01172 | 75 | 1800.14 |
| 6 | 2003000007261 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01171 | 17 | 407.27 |
| 7 | 2003000007260 | 01/17/2003 | FP | OFCR CERTIFIED | 177505 | 06/019 | 2001E01148 | 30 | 751.50 |

50. Forfeiture Invoice Payment Detail (I_REV_150) (certified by core)

After certification by core certification officer, the invoice status will reflect the change.

Forfeiture Invoice Payment Detail Invoice Page: 1 of 2

Warehouseman's Claim and Certification

I certify that this invoice has been verified in detail and that all services for which payment has been received have been performed. I have read and understand the penalty provisions in exhibit 36 of the handbook for cotton warehousemen and hereby claim the amounts shown herein.

To dispute any portion of this invoice, click on the dispute key (above) and follow the instructions.
 If you have any questions in regard to this invoice, please call (816) 926-6662.

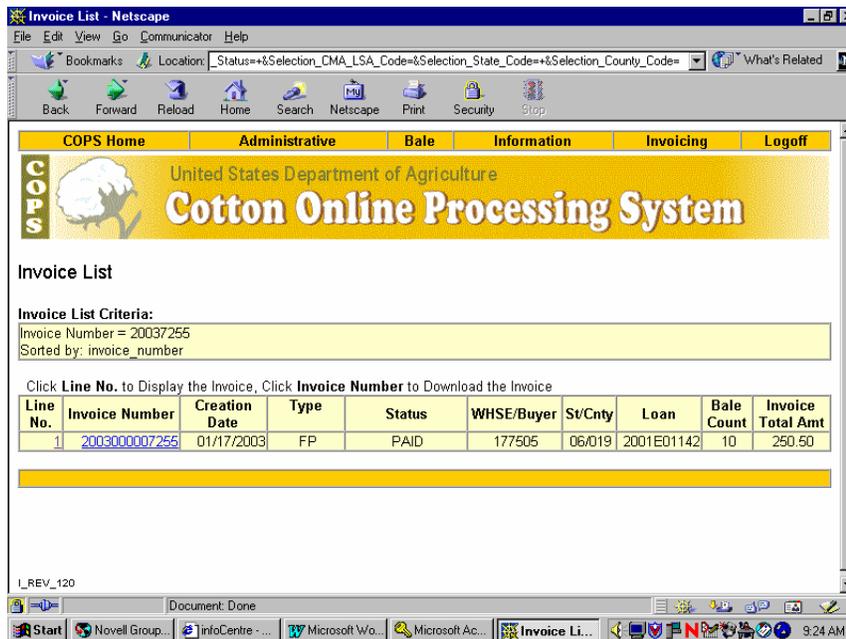
Date: 01/17/2003 Total Bales: 75 Invoice Number: 2003000007262
 Invoice Total: 1,800.14 Total Receiving Charges: 0.00 Total Storage Charges: 1,800.14
 Total Interest: 0.00 Adjusted Invoice Detail Number: 0

Invoice Status: CERTIFIED 06/18/2003 BY OFCR

Cotton Online Processing System

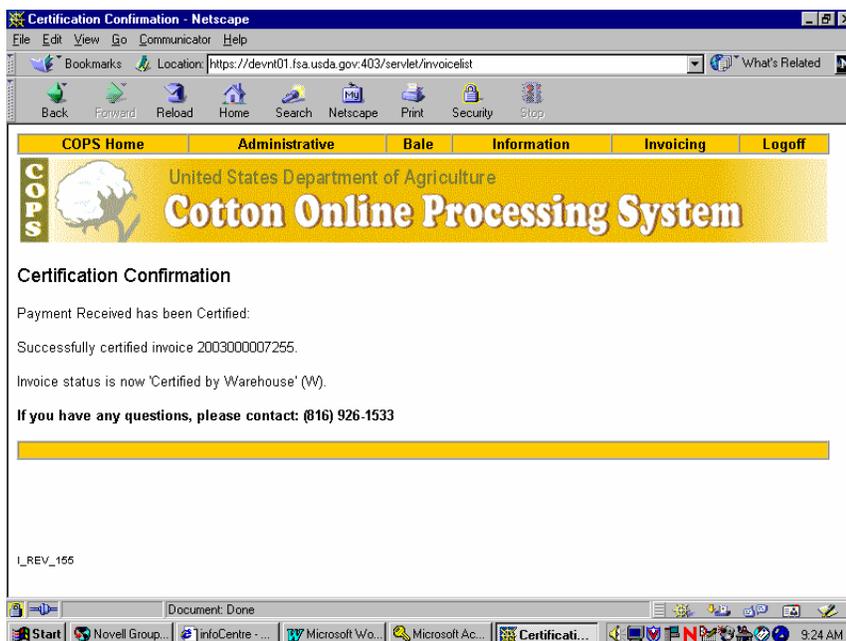
51. Invoice List (I_REV_110) (paid)

After payment, invoice status as "P" Paid.



52. Certification Confirmation (I_REV_155) - By of payment received

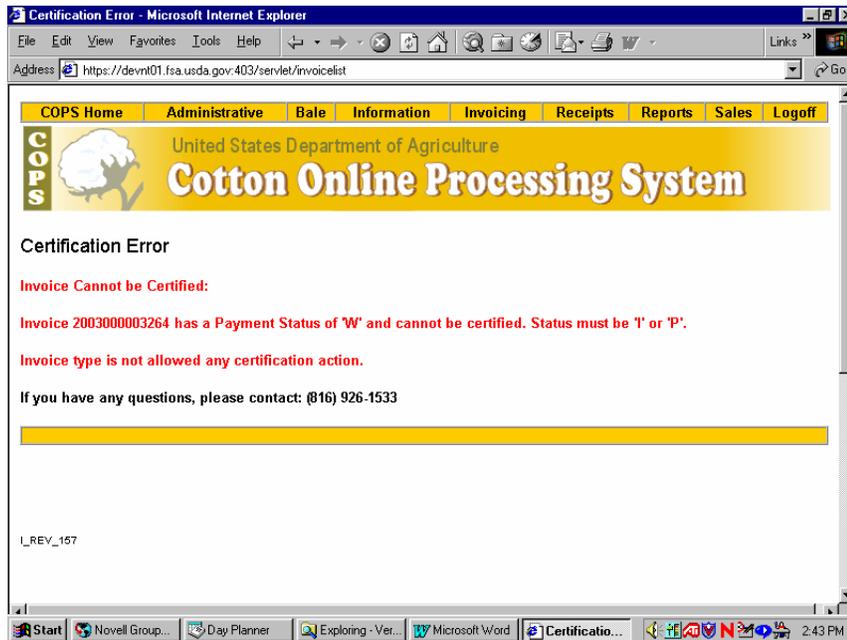
After invoice payment, the warehouse follows up by certifying that the invoice has been verified in detail and that all services have been performed. **Certification Confirmation** screen will appear following the certify of payment received by the warehouse.



Cotton Online Processing System

53. Certification Error (I_REV_157)

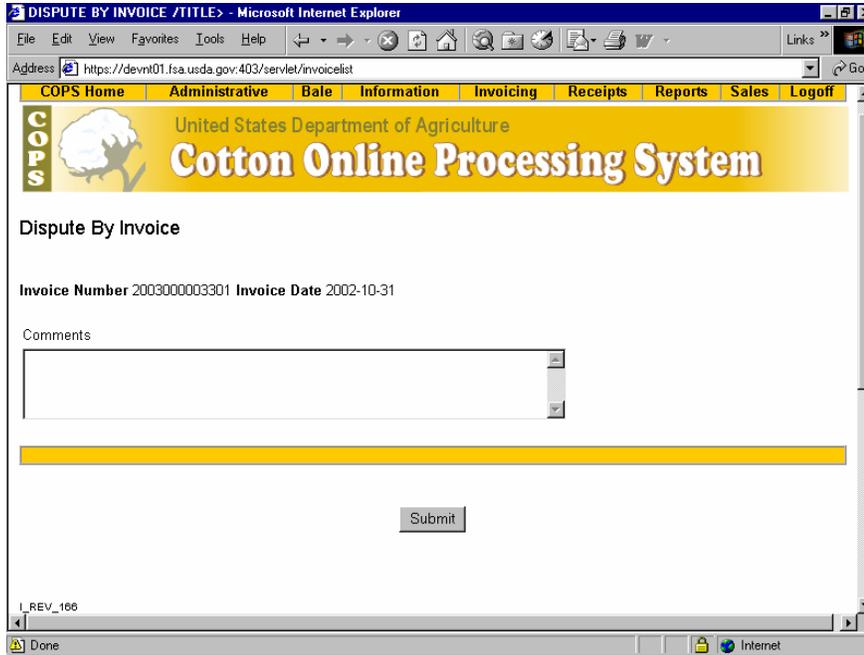
The **Certification Error** screen provides information about the certification error.



Cotton Online Processing System

54. Dispute by Invoice (I_REV_166)

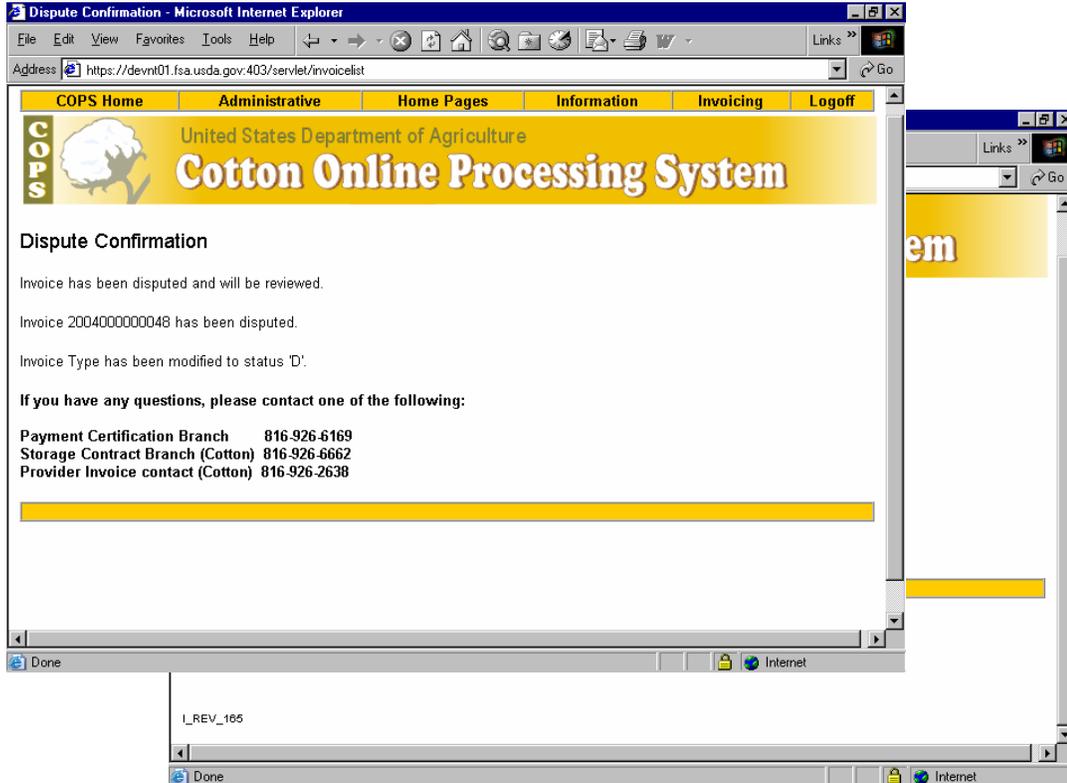
Dispute by Invoice screen allows Warehouse to comments about the dispute, then is submitted.



Cotton Online Processing System

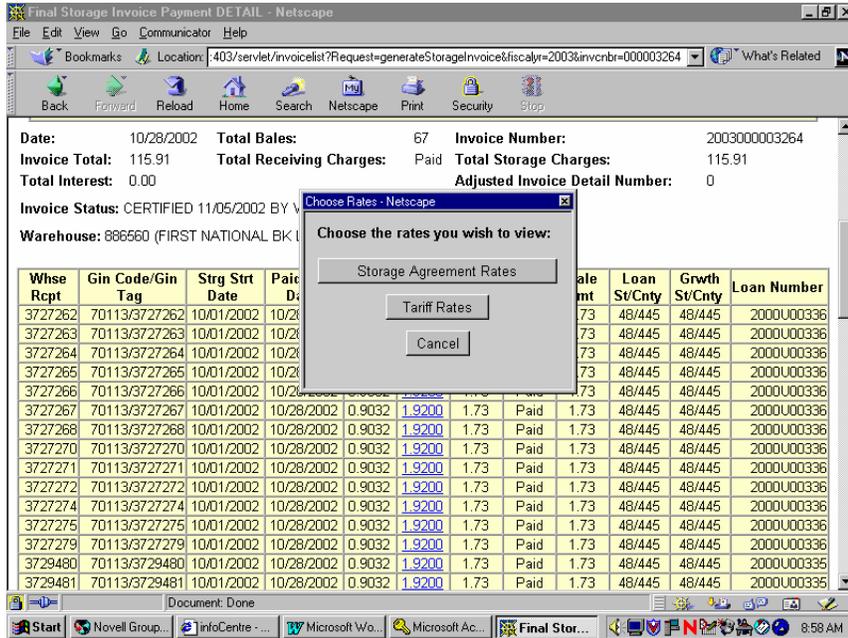
55. Dispute Confirmation (I_REV_165)

Dispute Confirmation verifies the invoice has been disputed and will be reviewed.

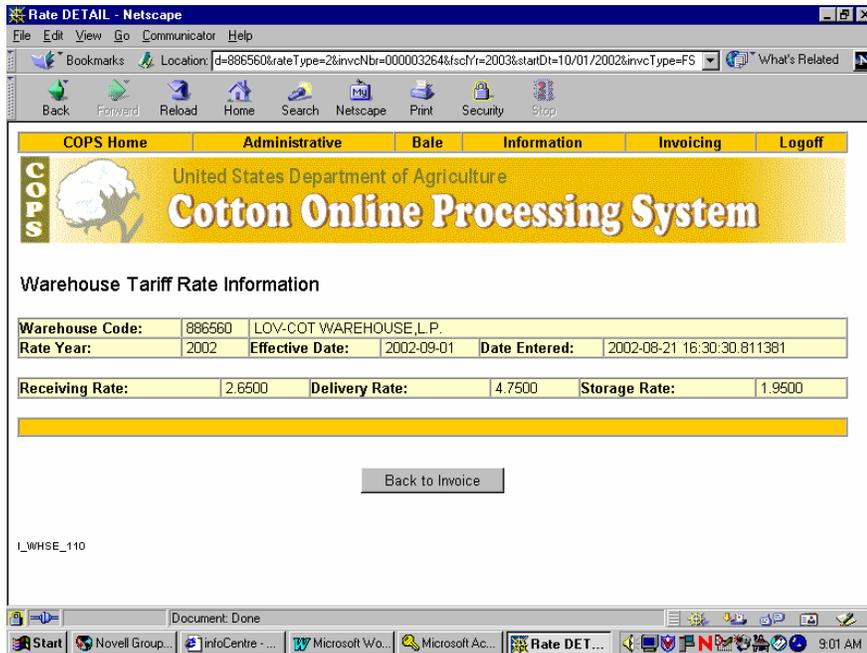


56. Storage Detail (I_REV_150) (with rate type pop-up box)

When the "Strg Rate" is clicked by the Warehouse, Master Warehouse and Warehouse Examiner, a pop-up box will appear to select type of rate.



57. Warehouse Tariff Rate Information (I_WHSE_110)



Cotton Online Processing System

58. Warehouse Storage Agreement Rate Information (I_WHSE_110)

The screenshot displays the 'Rate DETAIL' page in Netscape. The page title is 'Rate DETAIL - Netscape'. The browser's address bar shows the URL: `id=886560&rateType=1&invNbr=000003264&fscYr=2003&startDt=10/01/2002&invctype=FS`. The page features a navigation menu with tabs: COPS Home, Administrative, Bale, Information, Invoicing, and Logoff. Below the navigation is the COPS logo and the text 'United States Department of Agriculture Cotton Online Processing System'. The main content area is titled 'Warehouse Storage Agreement Rate Information' and contains the following data:

| | | | | |
|-----------------|------------|-------------------------|----------------------------|---------------------------|
| Warehouse Code: | 886560 | LOV-COT WAREHOUSE, L.P. | | |
| Rate Year: | 2002 | Date Entered: | 2002-08-22 16:30:29.618650 | Extra Compression Weight: |
| Effective Date: | 2002-09-01 | Base Rate: | 51.650 | Extra Compression Rate: |
| | | | | 0.0000 |

| | Loaned | RO | Owned |
|--------------|--------|--------|--------|
| Receiving: | 2.6500 | 0.0100 | 2.6500 |
| Compression: | 9.2500 | 0.0000 | 9.2500 |
| Delivery: | 4.7500 | 0.0000 | 4.7500 |
| Storage: | 1.9800 | 0.0000 | 1.9200 |

At the bottom of the page, there is a 'Back to Invoice' button. The browser's taskbar shows the time as 8:53 AM. A second screenshot below shows the same page at 9:00 AM, with the 'Back to Invoice' button highlighted.

59. Storage Invoice Detail (I_REV_130) with generate report pop-up

When the "generate report" button is clicked, a pop-up window will display the message explaining that a report of the Invoice Detail information will be generated using Acrobat Reader.

The screenshot displays the 'Final Storage Invoice Payment Detail' page in Microsoft Internet Explorer. The page header includes navigation tabs: COPS Home, Administrative, Bale, Information, Invoicing, Receipts, Reports, Sales, and Logoff. The main content area features a yellow 'Warehouseman's Claim and Certification' section with a text box for certification and 'Certify' and 'Dispute' buttons. Below this, invoice details are listed, including Invoice Status (NOT CERTIFIED), Date (07/29/2003), Total Bales (255), Invoice Number (200300007270), Invoice Total (4,722.60), Total Receiving Charges (Paid), Total Storage Charges (4,722.60), Total Interest (0.00), and Adjusted Invoice Detail Number (0). A table of receipts is visible, with columns for Whse Rcpt, Gin Code/Gin Tag, and various invoice details. At the bottom, there are buttons for 'Back to List', 'Next 100 Receipts', and 'Generate Report'. A pop-up dialog box is overlaid on the bottom right, with the text: 'This report will allow you to print the entire invoice using Acrobat Reader. If you do not have Acrobat Reader, you can download it on the Experiencing Problems screen. Are you sure you want to continue?' and 'OK' and 'Cancel' buttons.

60. Storage Invoice Detail- Generate report (Example)

An example of the report pages generated by clicking the "Generate Report" button. The Acrobat reader created report pages of the Storage Invoice Details.

United States Department of Agriculture
Cotton Online Processing System

Final Storage Invoice Payment Detail

Date: 07/29/2003 Total Bales: 255 Invoice Number: 2003000007270
 Invoice Total: 4,722.60 Total Receiving Charges: Paid Total Storage Charges: 4,722.60
 Total Interest: 0.00 Adjusted Invoice Detail Number: 0
 Invoice Status: Not Certified, Need Prompt Pay Review
 Warehouse: 125500 (DCW ALTHEIMER - ALTHEIMER, AR)

| Whse Rcpt | Gin Code/ Gin Tag | Strg Strt Date | Paid Thru Date | Bale Mnths | Strg Rate | Strg Chgs | Recv Chgs | Bale Amt | Loan St/Cnty | Grwth St/Cnty | Loan Number |
|-----------|-------------------|----------------|----------------|------------|-----------|-----------|-----------|----------|--------------|---------------|-------------|
| 1501336 | 30134/1501336 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501337 | 30134/1501337 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501338 | 30134/1501338 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501339 | 30134/1501339 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501341 | 30134/1501341 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501345 | 30134/1501345 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501346 | 30134/1501346 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501347 | 30134/1501347 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501349 | 30134/1501349 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501350 | 30134/1501350 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 1501351 | 30134/1501351 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/079 | 05/079 | 2001U00706 |
| 2209225 | 30176/2209225 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01509 |
| 2209226 | 30176/2209226 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01509 |
| 2209228 | 30176/2209228 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01509 |
| 2209229 | 30176/2209229 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/069 | 05/069 | 2001U01509 |

Page: 2

| | | | | | | | | | | | |
|---------|---------------|------------|------------|--------|--------|-------|------|-------|--------|--------|------------|
| 2605259 | 40251/2605259 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/704 | 05/031 | 2001U03687 |
| 2605260 | 40251/2605260 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/704 | 05/031 | 2001U03687 |
| 2605261 | 40251/2605261 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/704 | 05/031 | 2001U03687 |
| 2605262 | 40251/2605262 | 01/01/2003 | 07/29/2003 | 6.9355 | 2.6700 | 18.52 | Paid | 18.52 | 05/704 | 05/031 | 2001U03687 |

Page: 5

Page: 6

61. **Loan List (B_LOAN_110)**

The **Loan List** screen displays a listing of a group of bales that meet the State, County and Crop Year selection requirements as requested from the **Loan Information** screen.

Scrolling may be necessary. The Loan list may be longer than one page, a **NEXT** button will be available to retrieve and view the next page of 100 records. Also, after going to the next page, a **Previous** button will appear to return to the prior page.

Cotton Online Processing System
 United States Department of Agriculture

Loan List

Today's Date: Thu Jul 21 13:57:31 CDT 2005
 Loan List Criteria: (Crop Year = 2004, State Code = 28, List Type = Loan)
 Report Sorted by: Deficiency Code, then by Crop Year, then by State Code
 Report Limitations: Maximum number of loans retrieved per page:100

Click **Line No.** to view all bales on a loan. Click **Loan Number** to download loan data.
 Click **Outstanding Bales** to view outstanding bales on a loan.

| Line No. | Disbursement Date | Loan Number | Crop Year | Commodity Type | State/County | Warehouse Code | Number of Bales | Outstanding |
|----------|-------------------|------------------------|-----------|----------------|--------------|----------------|-----------------|-------------|
| 1 | 2004-09-22 | L00001 | 2004 | Upland | 28/001 | 254002 | 49 | 0 |
| | | | | | | 266405 | 23 | 0 |
| | | | | | | 400510 | 310 | 0 |
| | | | | | | 410035 | 86 | 0 |
| | | | | | | 468466 | 4 | 0 |
| | | | | | | 467005 | 15 | 0 |
| | | | | | | 470008 | 242 | 88 |
| | | | | | | 476512 | 316 | 53 |
| | | | | | | 479005 | 539 | 0 |
| | | | | | | 480505 | 434 | 126 |
| | Total | 2018 | 247 | 0 | | | | |
| 2 | 2004-09-27 | L00050 | 2004 | Upland | 28/083 | 476505 | 288 | 0 |
| | | | | | | Total | 288 | 0 |
| | | | | | | 137001 | 53 | 0 |
| | | | | | | 151005 | 29 | 0 |
| | | | | | | Total | 300 | 0 |
| 88 | 2004-10-07 | L00186 | 2004 | Upland | 28/151 | 476010 | 300 | 0 |
| | | | | | | Total | 300 | 0 |
| | | | | | | 476010 | 300 | 0 |
| 89 | 2004-10-07 | L00187 | 2004 | Upland | 28/151 | 476010 | 300 | 0 |
| | | | | | | Total | 300 | 0 |
| | | | | | | 480505 | 51 | 0 |
| 100 | 2004-10-08 | L00217 | 2004 | Upland | 28/011 | 480505 | 51 | 0 |
| | | | | | | Total | 51 | 0 |

Records matching criteria: 1041 Page: 1 of 11

Cotton Online Processing System

62. Bale List (B_INF_110)

The **Bale List** screen displays a listing of a group of bales that meet the State, County and Crop Year selection requirements as requested from the **Bale Information Criteria** screen.

Scrolling may be necessary. The Bale list may be longer than one page, a **NEXT** button will be available to retrieve and view the next page of 100 records. Also, after going to the next page, a **Previous** button will appear to return to the prior page.

The screenshot shows the 'Bale List' screen in a Microsoft Internet Explorer browser. The page title is 'Bale List Results starting with line: 1'. The navigation menu includes 'COPS Home', 'Administrative', 'Bale', 'Home Pages', 'Information', 'Invoicing', 'Receipts', 'Reports', 'Sales', and 'Logoff'. The main header reads 'United States Department of Agriculture Cotton Online Processing System'. Below the header, the 'Bale List' section displays search criteria: 'Today's Date: Mon Oct 24 08:41:43 CDT 2005', 'Report Criteria (multiscreen=false, cropYear=2004, ginCd=28000)', 'Report Sorted by: Crop Year, then by Gin Code, then by Gin Tag', and 'Report Limitations: Maximum number of records retrieved per query=100'. There are input fields for 'Gin Tag Nbr' and 'Receipt Nbr' with a 'Search' button. Below this is a table with columns: Line No., Loan Number, Crop Year, Type, State/County, Gin Code, Gin Tag, Warehouse Code, Receipt Number, and Status. The table contains 7 rows of data, all with a status of 'Blank(0000)'. A 'Done' button is at the bottom left of the table area.

| Line No. | Loan Number | Crop Year | Type | State/County | Gin Code | Gin Tag | Warehouse Code | Receipt Number | Status |
|----------|-------------|-----------|------|--------------|----------|---------|----------------|----------------|--------------|
| 1 | | 2004 | / | 28000 | 2800001 | 125501 | 2800001 | 2800001 | Blank(0000) |
| 2 | | 2004 | / | 28000 | 2800002 | 125501 | 2800002 | 2800002 | Blank(0000) |
| 3 | | 2004 | / | 28000 | 2800003 | 125501 | 2800003 | 2800003 | Blank(0000) |
| 4 | | 2004 | / | 28000 | 2800004 | 125501 | 2800004 | 2800004 | Blank(0000) |
| 5 | | 2004 | / | 28000 | 2800005 | 125501 | 2800005 | 2800005 | Blank(0000) |
| 6 | | 2004 | / | 28000 | 2800006 | 125501 | 2800006 | 2800006 | Blank(0000) |
| 7 | | 2004 | / | 28000 | 2800007 | 125501 | 2800007 | 2800007 | Blank(0000) |

The screenshot shows the 'Bale List' screen in a Microsoft Internet Explorer browser, displaying the next page of results. The page title is 'Bale List Results starting with line: 1'. The search criteria are the same as in the previous screenshot. Below the search criteria, there is a 'Next' button. The table shows lines 90 through 100, all with a status of 'Blank(0000)'. Below the table, it says 'Bales matching criteria: 4,000 Page: 1 of 40'. There is a 'Back To Criteria Screen' button. The browser's address bar shows 'B_INF_110'.

| | | | | | | | | | |
|-----|--|------|---|-------|---------|--------|---------|---------|--------------|
| 90 | | 2004 | / | 28000 | 2800090 | 125501 | 2800090 | 2800090 | Blank(0000) |
| 91 | | 2004 | / | 28000 | 2800091 | 125501 | 2800091 | 2800091 | Blank(0000) |
| 92 | | 2004 | / | 28000 | 2800092 | 125501 | 2800092 | 2800092 | Blank(0000) |
| 93 | | 2004 | / | 28000 | 2800093 | 125501 | 2800093 | 2800093 | Blank(0000) |
| 94 | | 2004 | / | 28000 | 2800094 | 125501 | 2800094 | 2800094 | Blank(0000) |
| 95 | | 2004 | / | 28000 | 2800095 | 125501 | 2800095 | 2800095 | Blank(0000) |
| 96 | | 2004 | / | 28000 | 2800096 | 125501 | 2800096 | 2800096 | Blank(0000) |
| 97 | | 2004 | / | 28000 | 2800097 | 125501 | 2800097 | 2800097 | Blank(0000) |
| 98 | | 2004 | / | 28000 | 2800098 | 125501 | 2800098 | 2800098 | Blank(0000) |
| 99 | | 2004 | / | 28000 | 2800099 | 125501 | 2800099 | 2800099 | Blank(0000) |
| 100 | | 2004 | / | 28000 | 2800100 | 125501 | 2800100 | 2800100 | Blank(0000) |

Cotton Online Processing System

C. Invoice Review Access Instructions

If the Action is a letter (a), the corresponding results will have the same letter (a).

| Step | Action | Results |
|------|--|--|
| 1. | On the COPS Home Page , click "Invoice Review" link under the Invoice heading. | <p>The Invoice Review screen will be displayed (go to step 2). Depending on the User's ID, some of the fields will be pre-populated:</p> <ul style="list-style-type: none"> ◆ For a County User, the State and County Codes will be populated (go to step 2). ◆ For a State User, The State Code will be populated (go to step 2). ◆ For a CMA/LSA User, CMA/LSA Code will be populated (go to step 2). ◆ For a Master Warehouse User, the Warehouse Code will be populated (go to step 2). ◆ Core Certifying Officers (go to step 2). ◆ For a Buyer, the Buyer Code will be populated (go to step 2). ◆ For those Users that are multi entities, a pop-up window will open asking for entity selection. Select entity and continue with step 1. |
| 2. | <p>On the Invoice Review screen, do the one of the following:</p> <ul style="list-style-type: none"> a. Enter an Invoice Number and click "List" or press the "Enter" key. b. Enter selection criteria, determine sort selection, and click "List". c. To reset and clear any | <ul style="list-style-type: none"> a. The Invoice List screen will be displayed (go to step 3). b. The Invoice List screen for the selected criteria will be displayed (go to step 3). c. The Invoice Review screen text |

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| Step | Action | Results |
|------|--|--|
| | selection criteria that has been entered, click "Clear". | fields will be reset and cleared. (continue with this step). |
| 3. | <p>On the Invoice List screen, do one of the following:</p> <p>a. To view all bales on the invoice, click the "line number".</p> <p>b. If the invoice number is <u>under scored</u>, the invoice information may be downloaded. To download the invoice, click the Invoice Number.</p> <p>c. To view the loan, click the "Loan Number".</p> <p>d. Click "Next" to list the next 100 invoices.</p> | <p>a. Based on the selection criteria and user's entity type, different invoice screens will be displayed:</p> <ul style="list-style-type: none"> ▪ For Buyer Invoice (go to step 7) ▪ For CCR Buyer Invoice (go to step 24) ▪ For CCR County Invoice (go to step 28) ▪ For Producer Collection Invoice (go to step 6). ▪ For Provider Quarterly Invoice (go to step 23). ▪ For Storage Invoice Detail screens (go to step 11). <p>b. A download pop-up screen will appear to assist in viewing the download file and saving the download file to the User's PC (go to step 5).</p> <p>c. The Loan List screen will be displayed (go to step 16).</p> <p>d. The Invoice List will continue listing the next 100 invoices meeting the selection criteria (go to step 4).</p> |
| 4. | <p>On the Invoice List screen, do one of the following:</p> <p>a. To view all bales on the invoice, click the "line number".</p> | <p>a. Based on the selection criteria and user's entity type, different invoice screens will be displayed:</p> <ul style="list-style-type: none"> ▪ For Buyer Invoice (go to step 7) ▪ For CCR Buyer Invoice (go to step 24) ▪ For CCR County Invoice (go to step 28) |

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| Step | Action | Results |
|------|---|--|
| | <p>b. If the invoice number is <u>under scored</u>, the invoice information may be downloaded. To download the invoice, click the Invoice Number.</p> <p>c. To view the loan, click the "Loan Number".</p> <p>d. Click "Next" to list the next 100 invoices.</p> <p>e. Click "Previous" to list the prior list of 100 invoices.</p> | <ul style="list-style-type: none"> ▪ For Producer Collection Invoice (go to step 6). ▪ For Provider Quarterly Invoice (go to step 23). ▪ For Storage Invoice Detail screens (go to step 11). <p>b. A download pop-up screen will appear to assist in viewing the download file and saving the download file to the User's PC (go to step 5).</p> <p>c. The Loan List screen will be displayed (go to step 19).</p> <p>d. The Invoice List will continue listing the next 100 invoices meeting the selection criteria (continue with this step).</p> <p>e. The Invoice List will display the prior 100 loans (continue with this step).</p> |
| 5. | <p>From the Invoice List screen, a pop-up screen will appear to assist in either viewing the download file or to download the file to the User's PC. Do one of the following:</p> <p>a. To view the download, click "Open".</p> <p>b. To download the file, click "Save".</p> <p>c. To end the download, click "Cancel".</p> <p>d. For more information about downloading the file, click "More".</p> | <p>a. A text view of the file to be downloaded will appear.</p> <p>b. A pop-up box will appear to assist in downloading the file to the User's PC.</p> <p>c. The download pop-up box will close.</p> <p>d. More informational instructions will appear.</p> |
| | | |

Cotton Online Processing System

| Step | Action | Results |
|------|---|--|
| 6. | <p>On the Producer Collection Invoice, do one of the following:</p> <ul style="list-style-type: none"> a. To display detail bale information, click the individual "Gin code/Gin tag". b. To view the loan information, click the "loan #". c. Click "Generate Report" to have a report of the Producer Collection Invoice detail information. d. To return to the Invoice List screen, click "Back to List". | <ul style="list-style-type: none"> a. The Bale Information screen will appear for the bale selected (go to step 20). b. The Loan List screen will appear for the loan selected (go to step 19). c. A pop-up window will appear that informs the user that the report will be built in Acrobat Reader (go to step 21). d. The Invoice List screen will appear (go to step 4). |
| 7. | <p>On the Buyer Invoice Collection Letter screen, do one of the following:</p> <ul style="list-style-type: none"> a. To view detail information about the invoice, click "Details". b. To view payment history or for an authorized Core User to enter payment data, click "Go to Payment". | <ul style="list-style-type: none"> a. The Buyer Invoice Detail Screen will appear for the invoice (go to step 8). b. The Invoice Payment History screen will appear giving the payment history for the invoice. If the user is one of the Core Users with authority to enter payment data, the payment data fields will appear (go to step 9). |
| 8. | <p>On the Buyer Invoice Detail, do one of the following:</p> <ul style="list-style-type: none"> a. To return to the Buyer Collection Letter, click "Back to Letter". b. To return to the Invoice List, click "Back to List". c. Click on "Next" to list the next 100 bales/receipts. | <ul style="list-style-type: none"> a. The Buyer Invoice Collection Letter screen will appear (go to step 7). b. The Invoice List screen will appear (go to step 4) c. The Buyer Invoice Detail screen will continue listing the next 100 |

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| Step | Action | Results |
|------|---|--|
| | <p>d. Click on "Previous" to list the prior 100 bales/receipts.</p> <p>e. Click on "Last Page" to list the remaining bales/receipts.</p> | <p>bales/receipts for the invoice (continue with step 8).</p> <p>d. The Buyer Invoice Detail screen will display the prior 100 bales/receipts for the invoice (continue with step 8).</p> <p>e. The Buyer Invoice Detail screen will display the remaining bales/receipts on the Invoice (continue with step 7).</p> |
| 9. | <p>On the Invoice Payment screen for the Buyer Invoice, do one of the following:</p> <p>a. To return to the Buyer Invoice Collection Letter, click "To Collection Letter".</p> <p>b. To view the invoice details, click "To Invoice Details".</p> <p>c. For the Authorized Core User to enter invoice payment data, enter the date payment received, time payment received and the amount, then click "Process Payment".</p> | <p>a. Will return to the prior collection letter screen:</p> <ul style="list-style-type: none"> ▪ For Buyer Collection Letter screen (go to step 7). ▪ For CCR Buyer Collection Letter screen (go to step 24). <p>b. The Invoice Detail screen will appear:</p> <ul style="list-style-type: none"> ▪ For Buyer Collection Letter screen (go to step 8). ▪ For CCR Buyer Collection Letter screen (go to step 25). <p>c. For the Authorized Core User entering payment data, the Invoice Payment Confirmation screen will display payment confirmation information (go to step 10).</p> |
| 10. | <p>On the Invoice Payment Confirmation screen, do the following:</p> <ul style="list-style-type: none"> ◆ Use the Navigation/Menu bar at the top of the screen to go to another option. | <ul style="list-style-type: none"> ◆ The Invoice Payment screen will close and the selected option screen will appear. |
| 11. | On the one of the Storage Invoices | |

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| Step | Action | Results |
|------|---|--|
| | <p>(R/O Loaned Payment Detail, Final Storage Invoice Payment Detail, Forfeiture Invoice Payment, Forfeiture Invoice Payment Detail - Addendum or Quarterly Storage Invoice Detail) , do one of the following:</p> <p>a. For a Master Warehouse User to certify that the invoice has been verified and services for payment received have been performed, click "Certify".</p> <p>b. For a Master Warehouse User to dispute any portion of the invoice, click "Dispute".</p> <p>c. To view information about the bale on the invoice, click the individual line's "Gin Code/Gin Tag".</p> <p>d. For a Core User authorized to certify to pay, click "Certify".</p> <p>e. To view the Storage Rates for the Warehouse, click the "Stg Rate".</p> <p>f. Click "Generate Report" to have a report of the Storage Invoice information.</p> <p>g. To view the Loan, click "Loan Number".</p> <p>h. Click on "Next" to view the next 100 bales/receipts on the invoice.</p> <p>i. Click on "Previous" to view</p> | <p>a. A certification pop-up screen about certifying the entire invoice will appear (go to step 12).</p> <p>b. A Dispute by Invoice screen will appear (go to step 14).</p> <p>c. The Bale Information screen will appear (go to step 21).</p> <p>d. A certification pop-up screen about certifying the entire will appear (go to step 12.)</p> <p>e. The chose rates pop-up window for selection of the type of rates to be viewed will appear (go step 16).</p> <p>f. A generate report pop-up window will appear that informs the user that the report will be built in Acrobat Reader (go to step 21).</p> <p>g. The Loan List screen will appear for the selected loan number (go to step 19.)</p> <p>h. The Invoice Detail will continue listing the next 100 bales/receipts on the invoice (continue with this step).</p> <p>i. The Invoice Detail will list the prior</p> |

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| Step | Action | Results |
|------|---|---|
| | <p>the prior 100 bales/receipts on the invoice.</p> <p>j. To return to the Invoice List, click "Back to List".</p> | <p>100 bales/receipts (continue with this step).</p> <p>j. The Invoice List screen will appear (go to step 4).</p> |
| 12. | <p>On the certification pop-up window, do one of the following:</p> <p>a. To agree to certify the entire invoice, click "OK"</p> <p>b. To not agree, click "Cancel".</p> | <p>a. The Certification Confirmation screen will appear (go to step 13).</p> <p>b. The pop-up will close.</p> |
| 13. | <p>On the Certification Confirmation screen, do the following:</p> <p>a. Click the "Back to Invoice List" button to return to the List of Invoice meeting the original selection criteria.</p> <p>b. Use the Navigation/Menu bar at the top of the screen to select another option or logoff.</p> | <p>a. The Invoice List screen will appear (go to step 4).</p> <p>b. The Certification Confirmation screen will close.</p> |
| 14. | <p>On the Dispute by Invoice Screen, do the following:</p> <ul style="list-style-type: none"> ◆ Enter comments regarding the dispute and click "submit". | <ul style="list-style-type: none"> ◆ The Dispute Confirmation screen will appear (go to step 15). |
| 15. | <p>On the Dispute Confirmation screen, do the following:</p> <ul style="list-style-type: none"> ◆ Use the Navigation/Menu bar at the top of the screen to select another option or logoff | <ul style="list-style-type: none"> ◆ The Dispute Confirmation screen will close. |
| 16. | <p>On the chose rates pop-up window for selection of the Warehouse rates to viewed, do one of the following:</p> <p>a. To view the Warehouse</p> | <p>a. The Warehouse Storage Agreement rate Information screen will appear</p> |

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| Step | Action | Results |
|------|---|--|
| | <p>Storage Agreement Rate Information, click "Storage Rate Agreement".</p> <p>b. To view the Warehouse Tariff Rate Information, click "Tariff Rates".</p> <p>c. To cancel, click "Cancel".</p> | <p>(go to step 17).</p> <p>b. The Warehouse Tariff Rate Information screen will appear (go to step 18).</p> <p>c. The chosed rates pop-up window will close.</p> |
| 17. | <p>On the Warehouse Storage Rate Information screen, do the following:</p> <p>a. To return to the Storage Invoice, click "Back to Invoice".</p> | <p>a. The Warehouse Storage Rate Information screen will close.</p> |
| 18. | <p>On the Warehouse Tariff Rate screen, do the following:</p> <p>a. To return to the Storage Invoice, click "Back to Invoice".</p> | <p>a. The Warehouse Tariff Rate Information screen will close.</p> |
| 19. | <p>For further access information on the Loan List screen, refer to the User Guide section 2.4 Loan Information.</p> | |
| 20. | <p>For further access information on the Bale List and Bale Information screens, refer to User Guide Section 2.1 Bale Information.</p> <p>For further access information Bale Errors, refer to User Guide Section 2.3 Error</p> | |
| 21. | <p>On the Generate Report pop-up window, do one of the following:</p> <p>a. Click "OK" to continue with the report generation.</p> | <p>a. The Adobe Acrobat Reader will open and create a report for printing</p> |

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| Step | Action | Results |
|------|---|--|
| | <p>b. Click "Cancel" to end the report generation.</p> | <p>or saving the invoice information (go to step 22).</p> <p>b. The generate reports pop-up window will close.</p> |
| 22. | <p>On the Adobe Acrobat reader generated report, do one of the following:</p> <p>a. To save the generated report, click the "save (diskette)" icon on the tool bar.</p> <p>b. To print the generated report, click the "Print (printer)" icon on the toll bar.</p> <p>c. To close the Adobe Acrobat Reader, click the "X" in the upper right corner of the window.</p> | <p>a. The Save As pop-up window appears to assist in saving to the user's PC. Follow instructions to select the proper folder and click "save".</p> <p>b. The Print pop-up window appears to assist in printing to the user's local printer. Verify and select the printer, then click "OK".</p> <p>c. The Adobe Acrobat Reader and the generated report will close.</p> |
| 23. | <p>On the Provider Quarterly Invoice Detail screen, do one of the following:</p> <p>a. For a Provider User to certify that the invoice has been verified and agree with the payment amount, click "Certify".</p> <p>b. For a Provider User to dispute any portion of the invoice, click "Dispute".</p> <p>c. For FOD Core User to Certify after receiving authorization from PSD, click "Certify".</p> <p>d. To return to the Invoice List screen, click "Back to List".</p> | <p>a. A certification pop-up screen about certifying the entire invoice will appear (go to step 12.)</p> <p>b. A Dispute by Invoice screen will appear (go to step 14).</p> <p>c. A certification pop-up screen about certifying the entire invoice will appear (go to step 12.)</p> <p>d. The Invoice List screen will appear (go to step 4).</p> |

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| Step | Action | Results |
|------|--|---|
| 24. | <p>On the CCR Buyer Invoice Collection Letter screen, do one of the following:</p> <ul style="list-style-type: none"> a. To view the detailed information about the invoice, click "Invoice Details". b. To view payment information or for an authorized Core User to enter payment data, click "Payment History". c. To view the itemized activity of the CCR invoice, click "Itemized Activity". | <ul style="list-style-type: none"> a. The Cotton Redemption Buyer Invoice Detail screen will appear for the invoice (go to step 25). b. The Invoice Payment History screen will appear giving the payment history for the invoice. If the user is one of the Core Users with authority to enter payment data, the payment data fields will appear (go to step 9). c. The Cotton Redemption Itemized Activity screen will appear giving the activity on the invoice by date with the item description and any changes in payoff date, AWP rate, bale count, Amount due, Amount paid and balance (go to step 38). |
| 25. | <p>On the Cotton Redemption Buyer Invoice Detail screen, do one of the following:</p> <ul style="list-style-type: none"> a. To cancel the invoice, returning all bales to available status, click "Cancel Invoice". b. To return to the collection letter, click "To Collection Letter". c. To return to the Invoice List, click "Invoice List". d. To generate a report of the complete invoice, click "Generate Report". e. To accept and release bales on an invoice were all bales are negative repayment (buyer | <ul style="list-style-type: none"> a. A verify cancel pop-up window will appear (go to step 26). b. The CCR Buyer Collection Letter screen will appear (go to step 24). c. The Invoice List screen will appear (go to step 4). d. A pop-up window will appear that informs the user that the report will be built in Acrobat Reader (go to step 21). e. The CCR invoice Acceptance screen will appear (go to step 39). |

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| Step | Action | Results |
|------|--|---|
| | <p>only), click "Accept".</p> <p>f. To view the Bale Detail Information for a bale on invoice Core Users only), click the line number link.</p> <p>g. Click on "Next" to view the next 100 bales/receipts on the invoice.</p> <p>h. Click on "Previous" to view the prior 100 bales/receipts on the invoice.</p> | <p>f. The Bale Detail Information screen for the bale will appear (go to step 20).</p> <p>g. The Invoice Detail will continue listing the next 100 bales/receipts on the invoice (continue with this step).</p> <p>h. The Invoice Detail will list the prior 100 bales/receipts (continue with this step).</p> |
| 26. | <p>On the verify cancel pop-up screen will appear, do one of the following:</p> <p>a. To agree to certify the entire invoice, click "OK"</p> <p>b. To not agree, click "Cancel".</p> | <p>a. The CCR Invoice Cancellation Confirmation screen will appear (go to step 27).</p> <p>b. The verify cancel pop-up window will close.</p> |
| 27. | <p>On the CCR Invoice Cancellation Confirmation screen, do one of the following:</p> <p>a. To return to the Invoice List, click "Back to Invoice List".</p> <p>b. Use the Navigation/Menu bar at the top of the screen to select another option or logoff</p> | <p>a. The Invoice List screen appears (go to step 4).</p> <p>b. The CCR Invoice Cancellation Confirmation screen will close and the selected option screen will appear.</p> |
| 28. | <p>On the Cotton Redemption County Invoice screen, do one of the following:</p> <p>a. To return to the Invoice List, click "Back to Invoice List".</p> <p>b. To view the bale detail records</p> | <p>a. The Invoice List screen appears (go to step 4).</p> <p>b. The Cotton Redemption County</p> |

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| Step | Action | Results |
|------|---|--|
| | <p>downloaded for the invoice, click "Invoice Detail".</p> <p>c. To download the invoice file to the local Cotton PC, click "Download Invoice".</p> <p>d. To view the status of the loan in relation to this invoice, click "Loan Recap".</p> <p>e. To view the date of the County download, click "County Recap".</p> <p>f. To create a report of bales for manual redemption (negative repayment bales), click "Bales for Manual Redemption".</p> <p>g. To generate a report of the complete invoice, click "Generate Report".</p> <p>h. To print to the local PC printer, click "Print".</p> | <p>Invoice Detail screen will appear (go to step 29).</p> <p>c. A verify download pop-up window will appear to verify the download (go to step 30). *Note: If the invoice had been previously downloaded and processed in the County APSS system, the download button will be ignored.</p> <p>d. The Loan Recap screen will appear (go to step 36).</p> <p>e. The County Recap screen will appear (go to step 37).</p> <p>f. A generate report pop-up window will appear that informs the user that the report will be built in Acrobat Reader (go to step 21 to print the report, then, go to step 40).</p> <p>g. A generate report pop-up window will appear that informs the user that the report will be built in Acrobat Reader (go to step 21).</p> <p>h. A print pop-up window will appear to assist in location of the local printer (go to step 35).</p> |
| 29. | <p>On the Cotton redemption County Invoice Detail screen, do one of the following:</p> <p>a. To return to the Invoice List, click "Back to Invoice List".</p> <p>b. To return to the County invoice summary screen, click "Back to Invoice".</p> <p>c. To print to the local PC printer, click "Print".</p> | <p>a. The Invoice List screen appears (go to step 4).</p> <p>b. The Cotton Redemption County Invoice screen will appear (go to step 28).</p> <p>c. A print pop-up window will appear to assist in location of the local</p> |

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| Step | Action | Results |
|------|--|---|
| | | printer (go to step 35). |
| 30. | <p>On the verify download pop-up window for the County invoice, do one of the following:</p> <ul style="list-style-type: none"> a. To continue with the download process, click "OK". b. To cancel the download process, click "Cancel". | <ul style="list-style-type: none"> a. A file download pop-up window will appear (go to step 31). b. The verify download pop-up window will close. |
| 31. | <p>On the file download pop-up screen, do one of the following:</p> <ul style="list-style-type: none"> a. To view the download, click "Open". b. To download the file, click "Save". c. To end the download, click "Cancel". d. For more information about downloading the file, click "More". | <ul style="list-style-type: none"> a. A text view of the file to be downloaded will appear. b. A Save As pop-up window will appear to assist in downloading and saving the file to the User's PC (go to step 32). c. The download pop-up window will close (go to step 27). d. More informational instructions will appear. |
| 32. | <p>On the Save As pop-up window for the download, do one of the following:</p> <ul style="list-style-type: none"> a. To continue with the download, select the folder path for the download (C:/ Program files/ Usda/ CottonPC/ Ccr) where 'Ccr' is in the 'Save in:' box, then click "Save". | <ul style="list-style-type: none"> a. -If the download file has not been previously saved to the CottonPC, the Download Complete pop-up window will appear (go to step 33). -If the download file was previously saved to the CottonPC, a different Save As pop-up window will appear saying the file already exists (go to step 34). |

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| Step | Action | Results |
|------|--|--|
| | b. To cancel the download, click "Cancel". | b. The pop-up window will close. |
| 33. | <p>On the Download Complete pop-up window, do one of the following:</p> <p>a. To finish and return to the CCR County Invoice screen, click "Close".</p> <p>b. To view the download file, click "Open".</p> <p>c. To go to the folder where the download file has been saved, click "Open Folder".</p> | <p>a. The Download Complete pop-up window will close (go to step 28).</p> <p>b. A text view of the file to be downloaded will appear.</p> <p>c. The folder containing the saved download file will be opened.</p> |
| 34. | <p>On the "File already exists" Save As pop-up window, do one of the following:</p> <p>a. To continue with the download and overlay the existing file, click "Yes".</p> <p>b. To cancel the download because the file already exists on the Cotton PC , click "No".</p> | <p>a. The file will be downloaded and overlay the existing file. The Download Complete pop-up window will appear (go to step 33).</p> <p>b. The pop-up windows will close (go to step 28).</p> |
| 35. | <p>On the Print pop-up window do the following:</p> <p>a. To continue with printing to the local printer, verify the correct printer name is displayed, verify the properties, the click "OK".</p> <p>b. To cancel the print, click "Cancel".</p> | <p>a. The output will print on the local printer selected and the Print pop-up window will close.</p> <p>b. The Print pop-up window will close.</p> |
| 36. | On the Loan Recap , do one of the following: | |

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| Step | Action | Results |
|------|--|---|
| | <ul style="list-style-type: none"> a. To return to the CCR County Invoice, click "Back to Invoice". b. To return to the Invoice List, click "Back to List". | <ul style="list-style-type: none"> a. The CCR County Invoice screen will appear (go to 28). b. The Invoice List for CCR County Invoices will appear (go to step 4). |
| 37. | <p>On the County Recap, do one of the following:</p> <ul style="list-style-type: none"> c. To return to the CCR County Invoice, click "Back to Invoice". d. To return to the Invoice List, click "Back to List". | <ul style="list-style-type: none"> c. The CCR County Invoice screen will appear (go to 28). d. The Invoice List for CCR County Invoices will appear (go to step 4). |
| 38. | <p>On the Cotton Redemption Itemized Activity, do one of the following:</p> <ul style="list-style-type: none"> a. To continue to the invoice details, click 'Invoice Details'. b. To return to the collection letter, click "Back to Collection Letter". | <ul style="list-style-type: none"> a. The Cotton Redemption Buyer Invoice Detail screen will appear for the invoice (go to step 25). b. The CCR Buyer Collection Letter screen will appear with information about the invoice, including the number of bales, amount due, wire information and the schedule number (go to step 24). |
| 39. | <p>On the CCR Invoice Acceptance Confirmation screen do one of the following:</p> <ul style="list-style-type: none"> a. To return to the Invoice List, click "Back to Invoice List". b. Use the Navigation/Menu bar at the top of the screen to select another option or logoff. | <ul style="list-style-type: none"> a. The Invoice List screen appears (go to step 4). b. The CCR Invoice Acceptance Confirmation screen will close and the selected option screen will appear. |
| | | |

Cotton Online Processing System

| Step | Action | Results |
|-------------|--|---|
| 40. | <p>On the CCR County Bales for Manual Redemption report , do one of the following:</p> <p>a. Use the printed report to process the repayment in APSS according to 7-CN as certificate redemption using Option 2, Commodity Certificate repayment (CN Notice xxx).</p> <p>b. Use the Back Arrow at the top of the screen to return to the CCR Redemption County Invoice screen.</p> | <p>a. The negative repayment bales will process to issue a check for storage credit to the redeeming merchant and a CCC-500 report to be mailed to the redeeming merchant.</p> <p>b. The CCR County Bales for Manual Redemption report will close and CCR Redemption County Invoice Acceptance Confirmation screen will appear (go to step 28).</p> |

Cotton Online Processing System

D. Function Tables for Screens

1. Home Page (A_HOM_100) Screen Functions

| Selection | Description |
|-----------------------|---|
| Invoice Review | Link to the Invoice Review process. The Invoice Review screen will appear. |
| Command Buttons | Functions |
| <i>None on screen</i> | |
| | |

2. Invoice Review Information (I_REV_100) Screen Functions

| Selection | Description |
|----------------------|--|
| Invoice Number | For a single invoice, enter the Invoice Number . |
| Warehouse Code | Enter a Warehouse Code |
| Mstr Whse Code | Enter a Master Warehouse Code |
| Buyer Code | Enter a Buyer Code |
| Date From | Enter a date as mm/dd/yyyy . |
| To | Enter a date as mm/dd/yyyy . |
| Invoice Type | Select an Invoice Type from the drop-down list box. |
| Status | Select the status of an invoice from the drop-down list box. |
| State Code | Enter a State code . The State code of the user that opens this page will be displayed. (Only Core or Warehouse Examiner User can enter State code) |
| State/County Code | Enter or select the State/County Code from the drop-down list box. The State/County Code(s) of the user that opens this page will be displayed. (No other County Code can be entered by a County User.) |
| Radio Buttons | Functions |
| Invoice # Descending | Sorts invoices in descending order according to the invoice number. |
| Invoice # Ascending | Sorts invoices in ascending order according to the invoice number. |
| Type | Sorts invoices according to an Invoice Type . |
| Date | Sorts invoices according to the Creation Date of the invoice. |
| Buyer | Sorts invoices according to the Buyer Number . |
| Warehouse | Sorts invoices according to the Warehouse Number . |
| Command Buttons | Functions |
| List | Opens the <i>COPS Invoice List</i> screen with invoices listed according to |

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|------------------|--|
| | selected criteria. If there are no invoices to list, a message, “NO RECORDS FOUND MATCHING THIS CRITERIA,” is shown. |
| Clear All | Clears all information entered. Information can be entered again. |

3. Invoice List (I_REV_120)

| Selection | Description |
|---------------------|--|
| Line No. | Numeric line number for invoices in listing. |
| Invoice Number | Unique number for invoice. |
| Creation Date | Date of creation of invoice. |
| Type | Invoice type code: <ul style="list-style-type: none"> ◆ BI - Buyer Invoice (Collection Letter / Invoice Detail) ◆ CR - Cotton Redemption Invoice (Buyer Collection Letter / Invoice Detail and Cotton Redemption County Invoice Detail) ◆ PC - Producer Collection Invoice ◆ PR - Producer Collection R/O Invoice ◆ PQ - Provider Quarterly Invoice ◆ RL - Storage Invoice - R/O Loaned ◆ RO - Storage Invoice - R/O Owned ◆ FS - Storage Invoice - Final Sale Storage Payment ◆ FP - Storage Invoice - Initial Forfeiture Storage Payment ◆ FX - Storage Invoice - Initial Forfeiture Storage Payment -Addendum ◆ QS - Quarterly Storage Payment |
| Status | Statue code for the invoice payment and certification process. |
| WHSE/Buyer | Associated Warehouse or Buyer code for the invoice. |
| Loan | Loan Number for Invoice |
| Bale Count | Total number of bales on the invoice. |
| Command Buttons | Functions |
| Line Number link | By clicking on the line number, based on the type of invoice one of the Invoice detail screens will appear: |
| Invoice Number link | By clicking the individual invoice number, a pop-up screen will appear to assist the user in downloading an invoice file to the user's PC. |
| Loan | By clicking the individual loan number, the Loan List screen will appear. |
| Next | Displays next page of Invoice List with next 100 records for selected bale. |
| Previous | Displays previous page Invoice List with previous 100 records for selected bale. |

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4. Producer Collection Invoice (I_REV_130) Screen Functions

| Selection | Description |
|--------------------------------|---|
| Date | Date of Invoice |
| Invoice Number | Unique Number for Invoice |
| Total Bales on Loan | Total number of bales on loan |
| Adjusted Invoice Detail Number | Adjusted invoice detail number of bales |
| Total Bales Forfeited on Loan | Total number of bales forfeited on loan |
| Invoice Total | Total \$ Amount for invoice |
| Total Bales on Invoice | Total number of bales on invoice |
| Total Receiving Charges | Total \$ amount of receiving charges |
| Total Bales Repaid | Total number of bales repaid on loan |
| Total Storage Charges | Total \$ amount of storage charges |
| Total Outstanding Bales | Total number of outstanding bales on loan |
| Total Interest | Total \$ amount of interest |
| Invoice Status | Current status of invoice |
| Warehouse | Warehouse code, name, city and state |
| Links & Command Buttons | Functions |
| Gin Code/Gin Tag link | By clicking the link, the Bale Information screen will appear for the individual bale. |
| Loan Number Link | By clicking the link, the Loan List screen will appear. |
| Next | Displays next page of Invoice Detail with next 100 records for selected bale. |
| Previous | Displays previous page Invoice Detail with previous 100 records for selected bale. |
| Back to List | Return to Invoice List screen. |
| Generate Report | To generate a report of the Producer Collection Invoice. |

5. Buyer Collection Letter (I_REV_185) Screen Functions

| Selection | Description |
|------------|------------------|
| Buyer Name | Name of Buyer |
| Address | Address of Buyer |

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|---------------------------------|---|
| Wire transfer information | Information required for wire transfer of funds |
| Interest Rate | Interest rate |
| Amount of Remittance for Cotton | Total \$ amount due for invoice |
| Payment Due By | Date payment is due |
| Late Charges per Day | Per day late changes |
| Command Buttons | Functions |
| Details | By clicking, the Buyer Invoice Details screen will appear. |
| Go To Payment | By clicking, the Invoice Payment/History screen will appear. |

6. Buyer Invoice Detail (I_REV_140) Screen Functions

| Selection | Description |
|------------------|---|
| Buyer Code | The Buyer's code |
| Buyer Name | The Buyer's name |
| Contact | The Buyer,s contact |
| Invoice Number | Unique number assigned the invoice |
| Phone | The Buyer's phone number |
| Sale Number | Number of the Cotton Sale |
| Total # of Bales | Total number of bales on invoice |
| Total Weight | Total weight of bales on invoice |
| Interest Rate | Interest rate |
| Total Due | Total \$ amount due for the invoice |
| Date Paid | Date invoice paid |
| Sale Date | Date of Cotton Sale |
| Line No. | Numeric line number for bales in listing. |
| Whse Code | Warehouse Code for bale |
| Whse Receipt | Warehouse receipt number for bale |
| Gin Code | Gin code for bale |
| Gin Tag | Gin tag for bale |
| Lot # | Cotton Sale lot # for bale |
| Net Wt | Net weight for bale |
| TR Wt | Tariff weight for bale |
| Award Price/lb | Award price per pound |
| Sale Price | Sale prince for bale |

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| Command Buttons | Functions |
|-----------------|---|
| Back to Letter | Return to Buyer Collection Letter screen. |
| Back to List | Return to Invoice List screen. |
| Next | Displays next page of Invoice Detail with next 100 records for selected bale. |
| Previous | Displays previous page Invoice Detail with previous 100 records for selected bale. |
| Last Page | Display the final page Invoice Detail records for selected bale. |
| | |

7. CCR Buyer Collection Letter (B_CCR_100) Screen Functions

| Selection | Description |
|---------------------------------|--|
| Buyer Name | Name of Buyer |
| Address | Address of Buyer |
| Invoice creation date | Date buyer ftp file received and invoice created. |
| Count of bales | Number of bales on invoice |
| County list | Listing of county(s) included on invoice |
| Amount of Remittance for Cotton | Total \$ amount due for invoice |
| Payment Due By | Date payment is due |
| Wire transfer information | Information required for wire transfer of funds |
| Invoice Number | Number of invoice, needs to be included in wire transfer information. |
| Buyer Code | Buyer's unique code. |
| Schedule Number | Unique schedule number assigned to invoice, needs to be included in wire transfer information. |
| Command Buttons | Functions |
| Invoice Details | By clicking, the Cotton Redemption Buyer Invoice Details screen will appear. |
| Itemized Activity | By clicking, the Cotton Redemption Itemized Activity screen will appear. |
| Payment History | By clicking, the Invoice Payment/History screen will appear. |

8. Cotton Redemption Itemized Activity (B_CCR_160) Screen Functions.

| Selection | Description |
|------------|---------------|
| Buyer Name | Name of Buyer |

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| | |
|------------------------------|---|
| Company Name | Name of Buyer's Company |
| Address | Address of Buyer |
| Certificate / Invoice Number | Number assigned to the Buyer's invoice. |
| Schedule Number | Number assigned to the Buyer's invoice to be included on the wire for payment used by Accounting. |
| Date | Activity date |
| Item Description | Description of the activity |
| Payoff Date | Date provided by Buyer file for payment calculation on invoice |
| Bale Count | Number of bales on invoice and any reduction if necessary |
| AWP Rate | AWP rate used for calculation of amount due on invoice based on payoff date. Will also show any changes if payment is late. |
| Amount due | Total \$ amount due for invoice |
| Amount paid | Total \$ amount received for invoice by wire |
| Balance | Outstanding balance on invoice (Amount due – Amount paid +/- adjustments) |
| Command Buttons | Functions |
| Invoice Details | By clicking, the Cotton Redemption Buyer Invoice Details screen will appear. |
| Back to Collection Letter | By clicking, return to CCR Buyer Collection Letter screen. |

9. Cotton Redemption Buyer Invoice Detail (B_CCR_110) Screen Functions

| Selection | Description |
|---------------------------|--|
| Header Information | |
| Invoice Status | The status of the invoice in CCR processing. |
| Buyer ID | The Buyer's code |
| Buyer Name | The Buyer's name |
| Invoice Number | Unique number assigned the invoice |
| Payoff date | Date invoice is to be paid (before payment) or actual date paid. |
| Total Bales | Total bales listed on the invoice. |
| AWP Rate | AWP rate based on the payoff date to calculate the Certificate amount due. |
| Invoice Amt. | Total amount due for the invoice before payment. |
| Adj. Invoice Amt. | Total amount adjusted on the invoice after payment made. Adjustments for: <ul style="list-style-type: none"> ▪ bales no longer available for redemption ▪ recalculation because of late payment |

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|---------------------------|--|
| | <ul style="list-style-type: none"> ▪ bales not redeemed because of insufficient funds |
| Total Amt. Due | Final amount due on invoice (Invoice Amt. - Adj. Invoice Amt.) |
| Detail Information | |
| Line No. | Numeric line number for bales in listing. For Core Users, Link to Bale Detail Information screen |
| Loan No. | Number of loan for redemption. |
| St/Cnty | State and County of loan for redemption |
| Whse Code | Warehouse Code for bale |
| Whse Receipt | Warehouse receipt number for bale |
| Gin Code | Gin code for bale |
| Gin Tag | Gin tag for bale |
| Detail Amt. | Amount due for the invoice before payment. |
| Adj. Detail Amt. | Amount adjusted on the invoice after payment made. Adjustments for: <ul style="list-style-type: none"> ▪ bales no longer available for redemption ▪ recalculation because of late payment ▪ bales not redeemed because of insufficient funds |
| Total Detail Amt. | Final amount due on invoice (Detail Amt. - Adj. Detail Amt.) |
| Holder Id | EAD Holder Id for buyer |
| Transaction Type | Type of redemption: <ul style="list-style-type: none"> ▪ Cash (P&I) / when AWP rate >= NALR ▪ Certificate / when AWP rate < NALR |
| Repay Type | Repayment type on bale: <p>Space = Positive amount due</p> <p>'O' = Negative</p> <p>'Y' = Bale adjusted off invoice</p> |
| Command Buttons | Functions |
| Cancel Invoice | To cancel invoice before payment. |
| To Collection Letter | Return to CCR Buyer Collection Letter screen. |
| Back to Invoice List | Return to CCR Invoice List screen. |
| Generate Report | To generate a pdf file in Adobe Acrobat of the complete Cotton Redemption Invoice Detail. |
| Next | Displays next page of Cotton Redemption Invoice Detail with next 100 records for selected bale. |
| Previous | Displays previous page Cotton Redemption Invoice Detail with previous |

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|-----------|--|
| | 100 records for selected bale. |
| Last Page | Display the final page Cotton Redemption Invoice Detail records for selected bale. |
| Accept | If invoice contains only negative repayment bales, acceptance by buyer allows the release of the receipts. CCR Acceptance Confirmation. |

10. CCR Invoice Cancellation Confirmation (B_CCR_120) Screen Functions

| Selection | Description |
|----------------------|--|
| Message | Confirmation of cancellation of invoice. |
| Command Buttons | Functions |
| Back to Invoice List | To return to the CCR Invoice List. |

11. CCR Invoice Acceptance Confirmation (B_CCR_120) Screen Functions

| Selection | Description |
|----------------------|--|
| Message | Confirmation of acceptance of invoice containing only negative repayment bales to release the receipts.. |
| Command Buttons | Functions |
| Back to Invoice List | To return to the CCR Invoice List. |

12. Invoice Payment (I_PAY_120) for Buyer Invoice Screen Functions

| Selection | Description |
|-----------------------|---|
| Invoice Number | Unique number assigned the invoice |
| Buyer Code | The Buyer's code |
| Invoice type | Type code of invoice |
| Invoice Status | Current status of invoice |
| Date Payment Received | Entered by Core User, the date the invoice payment was received. If wire transfer of funds, the date wire received by the Federal Reserved Bank. mm/dd/yyyy format |
| Time Payment Received | Entered by Core User, the time the invoice payment was received. If wire transfer of funds, the time wire received by the Federal Reserved Bank. (Central Standard Time) |
| Payment Amount | Entered by Core User, the amount received as payment on the invoice. |
| Invoice Amount | Amount of invoice |
| Total Paid | Total amount paid on invoice |
| Amount Due | Amount of invoice less total amount paid = amount due |
| Due Date | Date payment is due |

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| Command Buttons | Functions |
|----------------------|--|
| Process Payment | For Core User to process the payment data entered for the invoice. |
| To Invoice Details | Returns to either Producer Collection Invoice or Buyer Invoice Details screen. |
| To Collection Letter | Returns to Buyer Collection Letter screen. |

13. Invoice Payment - Confirmation (I_REV_130) Screen Functions

| Selection | Description |
|----------------------|--|
| Invoice Number | Unique number assigned the invoice |
| Buyer Code | The Buyer's code |
| Invoice type | Type code of invoice |
| Invoice Status | Current status of invoice |
| Message | Confirmation or problem message regarding the processing of the invoice payment. |
| Command Buttons | Functions |
| To Invoice Details | Link to return to the detail screen for the invoice |
| To Collection Letter | Link to return to the collection letter for the invoice. |

14. Cotton Redemption County Invoice (B_CCR_130) Screen Functions

| Selection | Description |
|----------------------------|--|
| Header Information | |
| Invoice Status | The status of the invoice in CCR processing. |
| Buyer ID | The Buyer's code |
| Buyer Name | The Buyer's name |
| Invoice Number | Unique number assigned the invoice |
| Schedule Number | Unique schedule number assigned to invoice, included in wire transfer information for accounting purposes. |
| St/Cnty | State and County codes of County Office for invoice being reviewed / downloaded. |
| Due Date | Date invoice is to be paid (before payment) or actual date paid. |
| County Bales | Total bales for county portion of invoice. |
| AWP Rate | AWP rate based on the payoff date to calculate the Certificate amount due. |
| County Remit Amt. | Total amount remitted for county portion of invoice. |
| Summary Information | |
| Loan No. | Number of loan for redemption. |
| Total Bales | Number of bales per loan for county. |

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|-----------------------------|---|
| Total Amount | Total amount per loan for county |
| Certificate bales | Total number of bales per loan for county redeemed as certificate |
| Certificate Amount | Total amount remitted for bales per loan for county redeemed as certificate <ul style="list-style-type: none"> ▪ Certificate / when AWP rate < NALR |
| P&I Bales | Total number of bales per loan for county redeemed as cash |
| P&I Amount | Total amount remitted for bales per loan for county redeemed as cash <ul style="list-style-type: none"> ▪ Cash (P&I) / when AWP rate >= NALR |
| Command Buttons | Functions |
| Back to Invoice List | Return to CCR Invoice List screen |
| Invoice Detail | Cotton Redemption County Invoice Detail screen will be displayed |
| Download Invoice | To download a file to the County Office system. |
| Loan Recap | The Loan Recap screen will be displayed |
| County Recap | The County Recap screen will be displayed |
| Generate Report | To generate a pdf file in Adobe Acrobat of the complete Cotton Redemption Invoice Header, Summary and Detail information. |
| Print Invoice | To print entire screen on local printer |
| Bales for Manual Redemption | Listing of negative repayment bales in the CCR Buyer's invoice that require manual redemption on the APSS system per instructions. |

15. CCR County Invoice (B_CCR_130) verify pop-up for download Screen Functions

| Selection | Description |
|------------------------|---|
| Message | Message asking to verify if the user wished to download a file of the County Office portion of the invoice. |
| Command Buttons | Functions |
| OK | By clicking, the file download process begins. |
| Cancel | By clicking on "Cancel", closes pop-up window. |

16. CCR County Invoice (B_CCR_130) save pop-up for download Screen Functions

| Selection | Description |
|------------------------|---|
| Message | Message asking if want to open the file or save the file to the local computer. |
| Command Buttons | Functions |
| Open | By clicking, will display the text file of the invoice download information. |
| Save | By clicking, will continue the file download process. |
| Cancel | By clicking on "Cancel", closes pop-up window. |
| More Info | By clicking, give more information regarding downloading files |

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17. CCR County Invoice (B_CCR_130) save as pop-up for download Screen Functions

| Selection | Description |
|-----------------|---|
| Message | None - displays Save As window for location of the folder to save the download file |
| Command Buttons | Functions |
| File Name | Name of file Ryxxxxx.TXT Where: <ul style="list-style-type: none"> ▪ R = redemption ▪ y = invoice year ▪ xxxxxx = invoice number. |
| Save as type | Type of file = Text document (TXT) |
| Save | By clicking, will continue the file download process. |
| Cancel | By clicking on "Cancel", closes pop-up window. |
| More Info | By clicking, give more information regarding downloading files |

18. CCR County Invoice (B_CCR_130) download complete pop-up Screen Functions

| Selection | Description |
|-----------------|--|
| Message | Message informing that download has completed |
| Command Buttons | Functions |
| Open | By clicking, will display the text file of the invoice download information. |
| Open Folder | By clicking, go to folder containing the download file |
| Close | By clicking on "Cancel", closes pop-up window. |

19. CCR County Invoice (B_CCR_130) re-download? pop-up Screen Functions

| Selection | Description |
|-----------------|--|
| Message | Message informing that the download file already exists on the folder and asking if it is to be replaced with this download. |
| Command Buttons | Functions |
| Yes | By clicking, the file download process begins. |
| No | By clicking on "No", closes pop-up window. |

20. Cotton Redemption County Invoice Detail (B_CCR_135) Screen Functions

| Selection | Description |
|---------------------------|--|
| Header Information | |
| Invoice Status | The status of the invoice in CCR processing. |
| Buyer ID | The Buyer's code |

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| | |
|---------------------------|---|
| Buyer Name | The Buyer's name |
| Invoice Number | Unique number assigned the invoice |
| Schedule Number | Unique schedule number assigned to invoice, included in wire transfer information for accounting purposes. |
| St/Cnty | State and County codes of County Office for invoice being reviewed / downloaded. |
| Due Date | Date invoice is to be paid (before payment) or actual date paid. |
| County Bales | Total bales for county portion of invoice. |
| AWP Rate | AWP rate based on the payoff date to calculate the Certificate amount due. |
| County Remit Amt. | Total amount remitted for county portion of invoice. |
| Detail Information | |
| Line No. | Numeric line number for bales in listing. |
| Crop Year | Crop year for bale. |
| Loan No. | Number of loan for redemption. |
| Whse Code | Warehouse Code for bale |
| Whse Receipt | Warehouse receipt number for bale |
| Gin Code | Gin code for bale |
| Gin Tag | Gin tag for bale |
| Remit Amt. | Total amount remitted bale. |
| Transaction Type | Type of redemption: <ul style="list-style-type: none"> ▪ Cash (P&I) / when AWP rate \geq NALR ▪ Certificate / when AWP rate $<$ NALR |
| Command Buttons | Functions |
| Back to Invoice List | Return to CCR Invoice List screen. |
| Back to Invoice | Return to Cotton Redemption County Invoice screen. |
| Print Detail | To print entire screen on local printer |

21. Loan Recap (B_CCR_150) Screen Functions

| Selection | Description |
|---------------------------|--|
| Header Information | |
| Invoice Number | Unique number assigned the invoice |
| St/Cnty | State and County codes of County Office for invoice being reviewed / downloaded. |
| Detail Information | |
| Loan No. | Number of loan for redemption. |
| Total Bales on Loan | Total number of bales on the county loan |

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|---------------------------------|--|
| Total Bales on Invoice | Total number of bales on this invoice. |
| Total Bales Outstanding on Loan | Total number of bales outstanding on loan (including those on this invoice) ** Purpose to assist County Office in determination if this redemption will close out the loan. |
| Command Buttons | Functions |
| Back to List | Return to CCR Invoice List screen. |
| Back to Invoice | Return to Cotton Redemption County Invoice screen. |

22. County Recap (B_CCR_140) Screen Functions

| Selection | Description |
|------------------------|---|
| State | State code of County Office doing download of invoice |
| County | County codes of County Office doing download of invoice |
| Download Date | Date of first download of invoice by County Office |
| Total Bales on Invoice | Total number of bales on this invoice. |
| Command Buttons | Functions |
| Back to List | Return to CCR Invoice List screen. |
| Back to Invoice | Return to Cotton Redemption County Invoice screen. |

23. Storage Invoice Detail (I_REV_150) Screen Functions

| Selection | Description |
|------------------------------------|---|
| Date | Date of Invoice |
| Total Bales | Total number of bales on invoice |
| Invoice Number | Unique Number for Invoice |
| Invoice Total | Total \$ Amount for invoice |
| Total Receiving Charges | Total \$ amount of receiving charges |
| Total Storage Charges | Total \$ amount of storage charges |
| Total Interest | Total \$ amount of interest |
| Adjusted Invoice Detail Number | Adjusted invoice detail number of bales |
| Invoice Status | Current status of invoice |
| Warehouse | Warehouse code, name, city and state |
| Links & Command Buttons | Functions |

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|------------------------------|---|
| Gin Code/Gin Tag <i>link</i> | By clicking the link, the Bale Information screen will appear for the individual bale. |
| Strg Rate <i>link</i> | By clicking the link, a pop-up window will require selection of the rates to view. |
| Loan Number <i>Link</i> | By clicking the link, the Loan List screen will appear. |
| Next | Displays next page of Invoice Detail with next 100 records for selected bale. |
| Previous | Displays previous page Invoice Detail with previous 100 records for selected bale. |
| Back to List | Return to Invoice List screen. |
| Generate Report | To generate a report of the Storage Invoice Details. |

24. Provider Quarterly Invoice Detail (I_REV_150) Screen Functions

| Selection | Description |
|---------------------------------------|--|
| Date | Date of Invoice |
| Receipts Total Count | Total count of number of receipts for invoice period |
| Invoice Number | Unique Number for Invoice |
| Invoice Total | Total \$ Amount for invoice |
| EAD Tot Count | Total count of number of EAD transactions for invoice period |
| Quarter Start Date | Start date for invoice period |
| Total Interest | Total \$ amount of interest |
| Quarter End Date | End date for invoice period |
| Invoice Status | Current status of invoice |
| Provider | Provider code and name |
| Processed Electronic Receipts: | |
| Start Count | Beginning count number |
| End Count | Ending count number |
| Rate | Rate for calculation of Invoice Total |
| Total | Invoice Total |
| Grand Total | Grand Total |
| Links & Command Buttons | Functions |
| Back to List | Return to Invoice List screen. |

25. Storage Invoice Detail (I_REV_150) Screen (with pop-up to verify certification) Functions

| Selection | Description |
|-----------|-------------|
|-----------|-------------|

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| | |
|------------------------|---|
| Message | Message regarding certification of the entire invoice. |
| Command Buttons | Functions |
| OK | By clicking on "OK", verifies that entire invoice is to be certified. |
| Cancel | By clicking on "Cancel", closes pop-up window. |

26. Certify to Pay (I_REV_156) Screen Functions

| | |
|------------------------|---|
| Selection | Description |
| Message | Confirmation of certification by USDA-FSA certifying officer to pay invoice. |
| Command Buttons | Functions |
| Back to Invoice List | To return to the Invoice List screen |
| None | Use Navigation /Menu bar to return to COPS Home Page, Logoff or another option. |

27. Certify Payment (I_REV_155) Screen Functions

| | |
|------------------------|---|
| Selection | Description |
| Message | Confirmation of certification by Warehouse of payment received for the invoice. |
| Command Buttons | Functions |
| Back to Invoice List | To return to the Invoice List screen |
| None | Use Navigation /Menu bar to return to COPS Home Page, Logoff or another option. |

28. Certification Error (I_REV_157) Screen Functions

| | |
|------------------------|---|
| Selection | Description |
| Message | Information related to error while doing certification. |
| Command Buttons | Functions |
| None | Use Navigation /Menu bar to return to COPS Home Page, Logoff or another option. |

29. Dispute by Invoice (I_REV_166) Screen Functions

| | |
|------------------|---|
| Selection | Description |
| Invoice Number | Unique number for invoice |
| Invoice Date | Date of invoice |
| Comments | Text field for Warehouse to enter comments regarding the dispute for the invoice. |
| Command | Functions |

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| Buttons | |
|---------|---|
| Submit | By clicking, the warehouse submits a dispute on the invoice for review. |

30. Dispute Confirmation (I_REV_165) Screen Functions

| Selection | Description |
|-----------------|---|
| Message | Confirmation of Warehouse dispute on invoice. |
| Command Buttons | Functions |
| None | Use Navigation /Menu bar to return to COPS Home Page, Logoff or another option. |

31. Storage Invoice Detail (I_REV_150) Screen (with pop-up on rates to review) Functions

| Selection | Description |
|-------------------------|--|
| Message | Message asking to choose the rate to view. |
| Command Buttons | Functions |
| Storage Agreement Rates | By clicking, the Warehouse Storage Agreement Rate Information screen appears. |
| Tariff Rates | By clicking, the Warehouse Tariff Rate Information screen appears. |
| Cancel | By clicking on "Cancel", closes pop-up window. |

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E. History / Revision Log

| Version # | Date | Description |
|-----------|--------------|--|
| 1.0 | JUN 30, 2003 | New version of User Guide for 2003 COPS new look |
| 1.1 | AUG 1, 2003 | New option CCC-719 added to COPS Home Page. ♦ Updated pages with Home Page screens. |
| 1.3 | NOV 1, 2003 | Changes: ♦ On Producer Collection Invoice and Storage Invoice screens added new button "Generate Report" to create and generate report of Invoice Detail information in PDF format for Adobe Acrobat Reader. ♦ On Invoice List / replaced screen print to show addition of 'Total number of Invoices in List' that meet criteria. ♦ On Bale List / replaced screen print to show addition of # of bales, current page and total pages to bottom of screen |
| 1.4 | DEC 1, 2003 | New option Duplicate Bales added to Home Page. ♦ Updated pages with Home Page screen . |
| 1.5 | JAN 5, 2004 | Two new options Invoice Certification & Certification Recap added to Home Page. ♦ Updated pages with Home Page screen. Changes: ♦ On Invoice Review Criteria screens added Crop Year and Loan Number to selection criteria. Changed selection 'County Code' to 'State/County Code'. ♦ On Producer Collection Invoice and Producer Collection R/O Invoice screens added display message ' No Action Required..' for cancelled, closed or write-off invoices. ♦ On Invoice Certification Confirmation screens added 'Back to Invoice List' button. |
| 1.5 | MAR 15, 2004 | New option EAD Status added to Home Page ♦ Updated pages with Home Page screen. Changes: Added Centralized Cotton Redemption (CCR): ▪ For Buyer (Cotton Merchant) new CCR Buyer Collection Letter and Invoice Detail screens ▪ For County Office new Cotton Redemption County Invoice (summary information), Cotton Redemption County Invoice Detail, Loan Recap and County Recap screens and download invoice file processing. Added Provider Quarterly Invoice: ▪ To Invoice Review, added criteria selection for 'provider'. ▪ New Provider Quarterly Invoice screen. |

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| 1.6 | JUL 25, 2006 | <p>New options on COPS Home Page</p> <ul style="list-style-type: none"> ◆ Updated pages with Home Page Screen <p>Changes:</p> <p>Updated and added additional screen for Centralized Cotton Redemption (CCR):</p> <ul style="list-style-type: none"> ◆ CCR Buyer Collection Letter, new option for Itemized Activity. ◆ New Cotton Redemption Itemized Activity Screen ◆ New CCR Buyer Download screens ◆ Change to CCR Invoice List screen for County Users, invoices downloaded are marked. |
| 1.7 | JAN 5, 2006 | <p>New options on Home page</p> <ul style="list-style-type: none"> ◆ Updated Home Page (A_HOM_100) Screen |
| 1.8 | JAN 26, 2006 | <p>Changes:</p> <ul style="list-style-type: none"> ◆ Updated screen print and text information for Buyer CCR Invoice download. Addition data fields added to Bale Detail (D) rows for CCC-500 information. |
| 1.9 | MAR, 2006 | <p>Changes:</p> <p>Updated and added additional screen for Centralized Cotton Redemption (CCR):</p> <ul style="list-style-type: none"> ◆ CCR Buyer Invoice Detail has additional button 'Accept', if the invoice contains only negative repayment bales with a Total Amount Due equal to zero. ◆ CCR County Invoice summary has additional text and button "Bales for Manual Redemption" to access a report of negative repayment bales. ◆ New pdf report "bales for Manual Repayment" listing bales by loan number that require manual processing on the County Office system for the merchant's warehouse storage credit. |
| 2.0 | JUN 23, 2006 | <ul style="list-style-type: none"> ◆ Updated screen prints and added information for CCR Buyer Invoice screen with new column for repayment type. ◆ Updated screen prints and added information for CCR Buyer invoices where links to Bale Information Detail screen have been added to line numbers for Core users only. ◆ Updated information for CCR Buyer download text file regarding addition of new fields (interest, interest forgiven, document received date and repayment type). |

Cotton Online Processing System